

POLICY TITLE	POLICY NUMBER	ADOPTED	REVIEW FREQUENCY
School Board Committees	213	Adopted: 08-09-2018	2-Year

I. PURPOSE

The school board has determined that certain permanent standing committees or working groups, as described in this policy, facilitate the operation of the school board and the school district.

II. GENERAL STATEMENT OF POLICY

- A. A school board committee or working group will be formed by school board resolution which shall outline the duties and purpose of the committee or working group.
- B. A committee or working group is advisory in nature and has only such authority as specified by the school board.
- C. The school board will receive reports or recommendations from a committee or working group for consideration. The school board, however, retains the right and has the duty to make all final decisions related to such reports or recommendations.
- D. The school board reserves the right to limit, create or abolish any standing or ad hoc committee as it deems appropriate.
- E. A committee of the school board shall not appoint a subcommittee of that committee without approval of the school board.

III. APPOINTMENT OF WORKING GROUPS

- A. The school board hereby appoints the following working groups:
 - 1. Policy Review - The Policy Review working group, which shall include the Clerk, shall work with the Superintendent and/or designee(s) in the review of District policies. The group shall recommend proposed changes to the entire Board, for consideration and approval.
 - 2. Finance and Operations - The Finance and Operations working group, which shall include the Treasurer, shall work with the Superintendent and/or designee(s) in matters relative to the district's finances and operations. This working group shall provide consultation and perspective regarding district financial decisions before

presentation to the entire Board.

3. Personnel - The Personnel working group shall work with the Superintendent and/or designee(s) on issues related to personnel. This group shall provide consultation and perspective relative to district personnel issues and shall represent the entire Board on grievance issues.

4. Legislative – The Legislative working group shall work with the Superintendent and/or designee(s) regarding legislative issues. This group shall advocate for and monitor legislation that impacts the education of students and shall provide updates to the entire Board regarding issues that affect the District.

5. Community Engagement - The Community Engagement working group shall work with the superintendent and manager of community engagement and/or designee(s) to provide opportunities to engage residents in conversations about the school district. The group will help to determine engagement topics, identify key audiences, and plan various opportunities (both in person and online) to gather community feedback. The working group recommendations will then be presented to the entire board.

- B. The school board chair shall appoint the members and designate the chair of each working group.
- C. The school board will approve, by resolution, for each working group, the members, the term and the charge or mission of each such committee.
- D. The working group chair shall report the actions of the school board working group at the next business meeting.
- E. The authority of a working group of the school board is advisory only and is limited to making recommendations to the school board, unless otherwise established by action of the School Board.

Legal References: Minn. Stat. Ch. 13D (Open Meeting Law)