



Independent School District No. 834 – Stillwater Area Public Schools  
Oak Park Building, 6355 Osman Avenue North, Stillwater, MN  
March 7, 2019 – 6:00 p.m. Meeting Minutes

I. Call to Order: The meeting was called to order at 6:00 p.m.

II. Roll Call: Present: Mike Ptacek, chair; Shelley Pearson, vice chair; Sarah Stivland, clerk; Liz Weisberg, treasurer, Mark Burns, director, Jennifer Pelletier, director; Tina Riehle, director and Superintendent Pontrelli, ex-officio. Student Representatives: Abdulaziz Mohamed and Nikhil Kumaran.

III. Pledge of Allegiance: Board chair Ptacek led the Pledge of Allegiance.

IV. District Mission and School Board Goals: The mission statement was read by Member Burns and the goals were read by Member Weisberg.

V. Approval of the Agenda

The agenda for the meeting was amended and then approved.

*Motion by Member Burns to remove item IX A Fund Expansion of Brookview Elementary School through Certificate of Participation; Second by Member Pelletier; Vote: 6 ayes, 1 nay (Weisberg) Amendment Carried.*

*Motion by Member Stivland to also remove IX B Appoint Architect for Brookview Elementary and IX C Appoint Construction Manager for Brookview; Second by Member Pelletier, Vote: 6 ayes 1 nay (Weisberg) Amendment to amendment Carried.*

*Motion by: Member Stivland; Second by: Member Weisberg; to approve agenda, 7 ayes, 0 nays, Motion Carried.*

VI. Superintendent's Report

Superintendent Pontrelli reported on:

- Her testimony at the Capitol for the snow day bill
- EdLeader 21 Conference
- Kindergarten Orientation
- Shadow a Student
- Partnership Party
- Marine Property Closing Date

VII. Introductory Items

A. Student Report

The student representatives reported on a variety of events taking place at Stillwater High School in the areas of academic, arts and athletics

- Spring break is next week
- Journalism class is working on yearbook
- Uniform grading policy is being debated

- Provided a sports update
- Theater is performing *Les Miserables* this spring
- BLAST Week finished up last week
- Student Council is developing their vision

#### B. District Recognition

1. Superintendent Pontrelli recognized the Change Makers program from Stillwater Middle School.
2. Dr. Bob McDowell was recognized for the MASA Award for the Outstanding Central Office Administrator.

#### VIII. Open Forum

1. Carrie Koezler, 1214 Thorene Place, spoke in favor of the board meeting at city hall.
2. Kristie Mack, Stillwater, spoke against the Oak Park location for meetings.
3. Kathy Harvieux, 3665 Oakgreen Ave. N, spoke against the Oak Park location and funding Brookview
4. Sarah Van Niewall, Woodbury, spoke against last minute changes to agendas and meeting in secret
5. Stephanie Atkins, spoke about StoryArk
6. and 7. Michelle Sanchez, Danna Carrillo and Sadiya Farah spoke about the positive impact the Youth Executive Board and the AVID program has made.
8. Ann Doan spoke in favor of the Youth Executive Board.
9. Leslee Menjiyar spoke positively about the Youth Executive Board and EMID Board.
10. Carl Blondin, Sunrise Ave., Stillwater spoke about the Brookview expansion.
11. Bill Gilles, 3093 Lowell Ct, spoke against the current administration
12. Lexi Oeltsen and Max Gonnion spoke in favor of the AVID program.

#### IX. Consent Agenda

##### A. A. Minutes of February 21, 2019 School Board Meeting

*Motion by Member Stivland, Second by Member Weisberg, Vote: 7 ayes, 0 nays, Motion Carried.*

Member Weisberg requested that item B be acted on separately to question transportation payments.

##### B. Disbursement Register February 23 – March 8, 2019

*Motion by: Member Weisberg to approve item B; Second by: Member Pearson; Vote: 7 ayes, 0 nays, Motion Carried.*

Chair Ptacek requested that item C be acted on separately in order to recognize retirees.

##### C. Human Resources Personnel Report

*Motion by: Member Ptacek to approve item C; Second by: Member Pelletier; Vote: 7 ayes, 0 nays, Motion Carried.*

#### X. Reports

There were no reports for this meeting.

#### XI. Action Items

REMOVED

##### A. Fund Expansion of Brookview Elementary School through Certificate of Participation

REMOVED

##### B. Appoint Architect for Brookview Elementary

REMOVED

##### C. Appoint Construction Manager for Brookview Elementary

D. Appoint District Financial Advisor

The Finance Working Group

*Motion by: Member Pelletier to recommend R. W. Baird with new representative; Second by: Member Burns;*

*Vote: 4 ayes, 3 nays (Riehle, Stivland, Weisberg), Motion Carried.*

E. Direct Administration to Advertise Request for Proposals for Long Range Facility Plan Facilitator

The Community Engagement Working Group

*Motion by: Member Pearson; Second by: Member Stivland; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.*

F. 2019 District Wide Pavement Rehabilitation

Ms. Hoheisel requested the board to award the bid and project to T. A. Shifsky & Sons for \$474,075.00

*Motion by: Member Stivland; Second by: Member Pearson; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.*

G. 2019 School Board Meeting Locations

The school board discussed holding their meetings in the current space at Oak Park or moving the meetings to Stillwater City Hall.

*Motion by: Member Pelletier to meet at Oak Park through calendar year 2019; Second by: Member Burns; Vote: 2 (Burns, Pelletier) ayes, 5 nays, Motion Failed.*

*Motion by Member Stivland to meet at Oak Park on March 21, Meet at Stillwater City Hall beginning April 11 and to use the YouTube platform for live streaming the meetings; Second by Member Weisberg; Vote: 5 ayes, 2 nays (Burns, Pelletier) Motion Carried.*

H. Revised 2019 Finance and Operations Working Group Meeting Calendar

Treasurer Weisberg requested approval to change some of the meeting dates for the Finance and Operations Working Group.

*Motion by: Member Weisberg; Second by: Member Burns; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.*

I. Waive the Privilege of Legal Memo

*Motion by: Member Pearson to waive privilege on the memo received from legal counsel on February 5, 2019, Second by: Member Pelletier; Vote: 6 ayes, 1 nay (Stivland), Motion Carried.*

XII. Board Member Reports

A. Board Chair Report

1. No report this week.

B. Working Group Reports

1. Community Engagement will be scheduling a work session to develop a guiding change document for long range planning.

2. Finance and Operations – Met to review the RFPs for Brookview

3. Legislative - March 25 is MSBA day at the Capitol

4. Personnel met and began work on the superintendent evaluation tool as well as the board self-evaluation tool.

5. Policy met this past week and developed a timeline for their policy work, goals recommendations, and the revocation of past policies

Board Member Reports

1. Mr. Burns attended the Brookview Read-A-Thon and is looking forward to the board discussing their communication protocols at a future work session

2. Ms. Pearson attended the Brookview Read-A-Thon and the MSBA Officers Training

3. Mr. Ptacek attended the Brookview Read-A-Thon, thanked everyone who has provided support during this difficult time. He also shared information from the AMSD meeting on e-learning days.
4. Ms. Stivland attended the Brookview Read-A-Thon, and Shadowed a Student at the ALC, attended the MSBA Officers Training and reported on the 916 meeting
5. Ms. Weisberg attended the Brookview Read-A-Thon reported on the ALC graduation and the Partnership Awards and a QComp meeting.
6. Ms. Riehle requested the Community Engagement group consider a teacher survey and board liaisons for schools, attended the Brookview Read-A-Thon attended the ALC graduation
7. Ms. Pelletier apologized for adults yelling at students at the last meeting, attended the Brookview Read-A-Thon; thanked PTO moms and dads.

### XIII. Adjournment

The meeting adjourned at 9:35 p.m.

*Respectfully submitted, Sarah Stivland, school board clerk.*