I. Call to Order
II. Roll Call
III. Pledge of Allegiance
IV. District Mission Statement and School Board Goals
V. Approval of the Agenda
VI. Superintendent Report
VII. Introductory Items
   A. Student Report
   B. District Recognition
      1. Student Led Professional Development
      2. Mr. Eric Anderson, Islamic Resource Group Building Bridges Award Recipient
VIII. Open Forum
IX. Consent Agenda
   A. Minutes of February 7, 2019 School Board Meeting
   B. Disbursement Register February 9-22, 2019
   C. Accept Gifts and Donations January 2019
   D. Human Resources Personnel Report
X. Reports
   A. Taking Care of Our Children – Learning and Innovation Staff
   B. Long Range Facility Plan Process - Superintendent Pontrelli
XI. Action Items
   A. Achievement and Integration Budget 2019-2020 Year Two of Three Year Plan – Mr. Anderson
   B. American Indian Parent Advisory Committee Resolution – Mr. Anderson
   C. 2019 Roofing Projects – Ms. Hoheisel
   D. Rescind Directive to Not Renew Cell Tower Agreements – Ms. Hoheisel
   E. Policy Working Group Meeting Calendar – Member. Stivland
   F. 2019 School Calendar Adjustment – Superintendent Pontrelli
   G. 2019-20 Budget Adjustments – Superintendent Pontrelli
XII. Board Member Reports
   A. Board Chair Report
   B. Working Group Reports
      1. Community Engagement
      2. Finance and Operations
      3. Legislative
      4. Personnel
      5. Policy
   C. Board Member Reports
XIII. Adjournment
   A. Adjourn
Agenda Item: Call to Order
Meeting Date: February 21, 2019

Background:
The School Board Chair will call the meeting to order.

Recommendation:
Board action is not required.
Agenda Item: Roll Call
Meeting Date: February 21, 2019

Background:
The School Board Chair will ask the secretary to take the roll. A quorum must be established in order for the meeting to proceed.

Board Members
Mike Ptacek, Board Chair
Shelley Pearson, Vice Chair
Liz Weisberg, Treasurer
Sarah Stivland, Clerk
Mark Burns, Director
Jennifer Pelletier, Director
Tina Riehle, Director
Denise Pontrelli, Superintendent of Schools (ex-officio)
Abdulaziz Mohamed, Student Representative for 2018-2019
Nikhil Kumanan, Student Representative for 2018-2019

Recommendation:
Board action is not required.
Agenda Item: Pledge of Allegiance
Meeting Date: February 21, 2019

Background:
The Pledge of Allegiance will be recited prior to the approval of the meeting agenda.

I pledge Allegiance to the flag
of the United States of America
and to the Republic for which it stands,
one nation under God, indivisible,
with Liberty and Justice for all.

Recommendation:
Board action is not required.
A School Board member will read the District Mission statement.

The mission of Stillwater Area Public Schools, in partnership with students, family and community, is to develop curious individuals who are active and engaged leaders in an ever-changing world by challenging all students as they travel along their personalized learning pathways.

A School Board member will read the School Board Goals (adopted June 2018)

The Stillwater Area Public Schools’ Board of Education ensures outstanding learning opportunities for the social, emotional and academic growth of every student in our school district through authentic partnerships and meaningful communication with our community, parents and students. Every decision is made with a commitment to equity for all students and for future generations impacted by our actions.

We provide our stakeholders with regular updates on student achievement along with continual plans to enhance student learning in our district.

We ensure that our systems of management and oversight are clearly defined.

We invite ongoing dialogue and partnership with our community to learn from their knowledge and to enhance learning for our students.

Recommendation:
Board action is not required.
Agenda Item: Approval of the Agenda
Meeting Date: February 21, 2019

Background:
Once quorum has been established the School Board Chair will request approval of the meeting agenda.

Recommendation:
A motion and a second to approve the meeting agenda will be requested.

Motion by: ___________________________ Seconded by: ___________________________ Vote: ___________________________
Agenda Item: Superintendent Report
Meeting Date: February 21, 2019

Background:
Each meeting the Superintendent will provide an update on items of interest in the announcement category. Many times these topics develop between the time the agenda is prepared and distributed, and the meeting date. Topics generally include announcement of attendance at district events, communications items, informational items and correspondence items worth noting. What is included in this item will vary each meeting depending on the nature of the topics, the school year schedule and time of activities.

Recommendation:
Board action is not required.
Agenda Item: Introductory Items
Meeting Date: February 21, 2019
Student Report and District Recognition

Background:
A. Each meeting the Student Board Members will provide updates on items of interest in the announcement category. Many times these topics develop between the time the agenda is prepared and distributed and the meeting date. Topics generally include announcement of academics, activities, arts and athletics. What is included in this item will vary each meeting depending on the nature of the topics, the school year schedule and time of activities.

B. Each meeting an individual, team, or program will be recognized for their excellence.

Recommendation:
Board action is not required.
Agenda Item: Open Forum
Meeting Date: February 21, 2019

Background:

If you wish to speak to the School Board, you will be able to do so at the start of the school board meeting during Open Forum. You may sign in only for yourself, not other individuals or groups, and only in person. The sign in sheet is made available 30 minutes prior and up to the start of the meeting. Due to time limitations, we will limit the number of speakers to 12. If you spoke at the last meeting, please consider allowing others to sign in before you. After you address the Board, please leave the podium.

Stillwater Area School District welcomes input from citizens as community involvement fosters better decision making and improved learning experiences for all students. While comments and questions are welcome during Open Forum, law prohibits the Board from discussing concerns about individual employees or students in a public meeting. We will stop the proceedings immediately if employee or student privacy issues are raised and direct the speaker to forward comments regarding individual employees or students to the superintendent.

Because we are modeling civil discourse for our community, speakers must present their testimony in a respectful manner. Vulgarity, character attacks, malice or specific complaints identifying staff or students by name or implication will not be permitted.

The Board will not deliberate, discuss, or engage in conversation with speakers during open forum.

However, the Board may ask administration to review the concern(s) presented.

Recommendation:
This is for informational purposes only.
Agenda Item X. A. B. C. D.
Date Prepared: February 15, 2019
ISD 834 Board Meeting

Agenda Item: Consent Agenda
Meeting Date: February 21, 2019
Contact Person: Varies by item

Background:
The consent agenda is a meeting practice which packages routine reports, Board meeting minutes, and other non-controversial items not requiring discussion or independent action as one agenda item. The Board will approve this ‘package’ of items together in one motion.

A. School Board Meeting Minutes February 7, 2019
Contact Person: Sarah Stivland, Clerk or Barbara Proulx, Secretary
A copy of the Minutes is included for your review.

B. Disbursement Register February 9-22, 2019
Contact Person: Kristen Hoheisel, Executive Director of Finance and Operations
A copy of the register has been distributed to board members.

C. Accept Gifts and Donations January 2019
Contact Person: Kristen Hoheisel, Executive Director of Finance and Operations
A copy of the register has been distributed to board members.

D. Human Resources Personnel Report
Contact Person: Cathy Moen, Executive Director of Administrative Services
A summary of personnel transactions for the month is included for your review.

Recommendation:
BE IT RESOLVED by the School Board of Independent School District 834 – Stillwater Area Public Schools that Consent Agenda Items A through D, be approved as written, and a copy of the agenda items is attached to the minutes.

Motion by: ___________________________ Secounded by: ___________________________ Vote: __________
I. Call to Order: The meeting was called to order at 6:00 p.m.

II. Roll Call: Present: Mike Ptacek, chair; Shelley Pearson, vice chair; Sarah Stivland, clerk; Liz Weisberg, treasurer, Mark Burns, director, Jennifer Pelletier, director; Tina Riehle, director and Superintendent Pontrelli, ex-officio. Student Representatives: Abdulaziz Mohamed (excused) and Nikhil Kumaran (excused).

III. Pledge of Allegiance: Board chair Ptacek led Pledge of Allegiance.

IV. District Mission and School Board Goals: The mission statement was read by Member Riehle and the goals were read by Member Pelletier.

V. Approval of the Agenda

Board Chair Ptacek shortened the agenda due to the winter weather warning.

Motion by: Member Pearson to approve the agenda; Second by: Member Stivland; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

VI. Superintendent’s Report (shortened report after board chair report).

VII. Introductory Items (canceled due to winter weather warning)

VIII. Open Forum
2. Sandi Hayner, Stillwater, requested the board deny the cell tower contract.

IX. Consent Agenda
A. Minutes of January 17, 2019 School Board Meeting
B. Disbursement Register January 19 – February 8, 2019 (act separately)
C. Human Resources Personnel Report Revised
D. Non MN Resident Tuition Agreement
E. Finance and Operations Working Group Meeting Calendar 2019 (act separately)

Director Weisberg requested to act on item B separately.
Director Pearson requested to act on item E separately.

Motion by: Member Pearson to approve A, C, and D; Second by: Member Stivland; Vote: 7 ayes, 0 nays, Motion Carried.
Motion by: Member Stivland to approve item B; Second by: Member Pearson; Vote: 7 ayes, 0 nays, Motion Carried.
Motion by: Member Pearson to remove staff from the working group member listing (item E); Second by: Stivland; Vote: 7 ayes, 0 nays, Motion Carried.
X. Reports (canceled due to winter weather advisory)

XI. Action Items

A. Desks for High School
Ms. Hoheisel requested approval of a purchase of desk for the high school. The amount of the purchase requested is $56,100. These desks are necessary to proctor the advancement placement tests as prescribed.

*Motion by: Member Pelletier; Second by: Member Burns; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.*

B. Chiller Overhaul – Refrigerant Replacement
Ms. Hoheisel request approval to expend funds to replace the refrigerant in the chiller #2 at the high school. The total of the refrigerant replacement is 15,767. At the January 3, 2019 school board organizational meeting, the School Board set the limit of contracting delegation authority to $50,000. Prior to the January 3rd meeting, Stillwater Area Public Schools entered into an agreement with Johnson Controls Inc. to overhaul Chiller #2 at Stillwater Area High School for a value of $84,777.00. Since starting the overhaul, it is recommended that the R-123 refrigerant be replaced on chiller #2 because it is contaminated. The cost to replace the refrigerant is $15,767 less the value of the recovered contaminated refrigerant.

*Motion by: Member Weisberg; Second by: Member Pelletier; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.*

C. Cell Tower Contract Renewals
Ms. Hoheisel requested approval to renew the cell tower contracts for Miller Stadium, JC Fields and Oak-Land Middle schools.

*Motion by: Member Burns; Second by: Member Stivland; Vote: 3 (Burns, Pelletier, Stivland) ayes, 4 (Pearson, Ptacek, Riehle, Weisberg) nays, Motion Failed*

D. 2018-2019 Calendar Adjustment for Cold Days
Dr. McDowell requested approval to add February 18 as a school day for students in grades 6-12. This additional time is necessary due to school being cancelled due to excessive cold. February 18 is a conference day for k-5 students.

*Motion by: Member Weisberg; Second by: Member Riehle; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.*

XII. Board Member Reports

A. Board Chair Report
1. Chair Ptacek announced there is work session on Feb 8 from 1-4 at Oak Park, and a Retreat on Monday, February 11.

B. Working Group Reports
1. Community Engagement
   Meeting to plan Retreat / Better understand WBWF role / Will meet again to discuss LRFP
2. Finance and Operations is looking forward to meeting now that the calendar is approved.
3. Legislative is planning to attend SEE Day the Capitol on February 19. Announced MSBA Day at the Capitol is March 25.
4. Personnel – is meeting next week.
5. Policy - Met on. Feb. 6 and will be working on policies to be reviewed annually and policies required by statute

Board Member Reports
1. Mr. Burns distributed an article on the Cruz Guzman case
2. Ms. Stivland invited everyone to the 916 GALA
3. Ms. Weisberg reported the Partnership meeting was canceled, however, she did attend Art at the Guild
4. Ms. Riehle responded to an anonymous email
5. Ms. Pelletier attended the MLK breakfast and her first EMID meeting.

2. Superintendent Report
We may close school tomorrow due to weather – stay tuned.

XIII. Adjournment
The meeting adjourned at 7:40 p.m.
Respectfully submitted, Sarah Stivland, school board clerk.
## Personnel Changes: Board Meeting 2/21/19

### Retirement/Resignation/Release

<table>
<thead>
<tr>
<th>NAME</th>
<th>Status</th>
<th>Assignment</th>
<th>Group</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hagen-Tietz, Kayona</td>
<td>Resignation</td>
<td>Community Education Assistant, 5.4 hrs/day</td>
<td>CE Leads &amp; Assistants</td>
<td>February 2, 2019</td>
</tr>
<tr>
<td>Johnson, David</td>
<td>16 years Retired</td>
<td>1.0 FTE Math Teacher Stillwater Area High School</td>
<td>SCEA</td>
<td>January 17, 2020</td>
</tr>
<tr>
<td>Judkins, Linda</td>
<td>19 years Retired</td>
<td>Parent Educator, 722.16 hours Early Childhood Family Center</td>
<td>SCEA</td>
<td>June 3, 2019</td>
</tr>
<tr>
<td>Krongard, Deb</td>
<td>Resignation</td>
<td>Paraprofessional, 4.75 hrs/day Andersen Elementary</td>
<td>SCPA</td>
<td>February 22, 2019</td>
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<tr>
<td>Newborg, Nicole</td>
<td>Resignation</td>
<td>Clerk - Substitute Coordination, 3.0 hrs/day Stillwater Area High School</td>
<td>Tech Support</td>
<td>February 27, 2019</td>
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<tr>
<td>Proulx, Barbara</td>
<td>20 years Retired</td>
<td>Executive Assistant - Superintendent &amp; School Board Central Services</td>
<td>Tech Support</td>
<td>June 30, 2019</td>
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<tr>
<td>Reed, Steven</td>
<td>Resignation</td>
<td>Paraprofessional, 7.0 hrs/day Afton-Lakeland Elementary</td>
<td>SCPA</td>
<td>February 7, 2019</td>
</tr>
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</table>

### New HIRES/REHIRES

<table>
<thead>
<tr>
<th>NAME</th>
<th>Assignment</th>
<th>Salary Placement/ Hourly Rate</th>
<th>Reason</th>
<th>Group</th>
<th>Effective Date</th>
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<tbody>
<tr>
<td>Friberg, Michael</td>
<td>Community Education Casual PAC</td>
<td>$26.00 / hour</td>
<td>Casual</td>
<td>Casual</td>
<td>February 1, 2019</td>
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<tr>
<td>Glenna, Colleen</td>
<td>Paraprofessional, 20 hrs/week Early Childhood Family Center</td>
<td>$15.61 / hour</td>
<td>Replacement</td>
<td>SCPA</td>
<td>February 11, 2019</td>
</tr>
<tr>
<td>Holsten, Kristen</td>
<td>1.0 FTE ELL Teacher District Wide</td>
<td>$66,721</td>
<td>2018-2019 Staffing</td>
<td>SCEA</td>
<td>January 31, 2019 - June 3, 2019</td>
</tr>
<tr>
<td>Irvin, Alan</td>
<td>Paraprofessional, 6.9 hrs/day Lake Elmo Elementary</td>
<td>$15.43 / hour</td>
<td>Replacement</td>
<td>SCPA</td>
<td>February 6, 2019</td>
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<tr>
<td>Kunze, Noah</td>
<td>Community Education Casual District Wide</td>
<td>$12.00 / hour</td>
<td>Casual</td>
<td>Casual</td>
<td>February 6, 2019</td>
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<tr>
<td>Majeski, Tara</td>
<td>Paraprofessional, 6.5 hrs/day Andersen Elementary</td>
<td>$15.79 / hour</td>
<td>Replacement</td>
<td>SCPA</td>
<td>February 25, 2019</td>
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<tr>
<td>Mills, John</td>
<td>Casual District Wide</td>
<td>$42.00 / hour</td>
<td>Casual</td>
<td>Casual</td>
<td>February 11, 2019</td>
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<tr>
<td>Seeger, Amber</td>
<td>ECFC Assistant, 5.4 hrs/day Stonebridge Elementary</td>
<td>$13.41 / hour</td>
<td>Replacement</td>
<td>CE Leads &amp; Assistants</td>
<td>February 11, 2019</td>
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### Leaves of Absence

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<th>Status</th>
<th>Assignment</th>
<th>Group</th>
<th>Effective Date</th>
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<tbody>
<tr>
<td>Gore, Jessica</td>
<td>Approve</td>
<td>1.0 FTE Speech Pathologist Lily Lake Elementary</td>
<td>SCEA</td>
<td>March 20, 2019 - June 3, 2019</td>
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<tr>
<td>Higgins, Andrea</td>
<td>Approve</td>
<td>1.0 FTE Elementary Education Teacher Stonebridge Elementary</td>
<td>SCEA</td>
<td>February 13, 2019 - May 10, 2019</td>
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<tr>
<td>Jacobson, Sara</td>
<td>Approve</td>
<td>1.0 FTE Special Education Teacher Rutherford Elementary</td>
<td>SCEA</td>
<td>August 20, 2018 - June 2, 2020</td>
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### Assignment Changes

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<th>NAME</th>
<th>FROM</th>
<th>TO</th>
<th>Reason</th>
<th>Group</th>
<th>Effective Date</th>
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<tbody>
<tr>
<td>Anderson, Lindsey</td>
<td>Paraprofessional, 6.5 hrs/day Andersen Elementary</td>
<td>Paraprofessional, 5 hrs/day Monday &amp; Tuesday St Croix Catholic</td>
<td>Replacement</td>
<td>SCPA</td>
<td>February 25, 2019</td>
</tr>
<tr>
<td>Difrancesco, Carol</td>
<td>Health Care Specialist, 8.0 hrs/wk Lake Elmo Elementary</td>
<td>Health Care Specialist, 6.5 hrs/wk Lake Elmo Elementary</td>
<td>2018-2019 Staffing</td>
<td>CSS</td>
<td>February 11, 2019</td>
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<tr>
<td>Schlenker, Theresa</td>
<td>Paraprofessional, 5 hrs/day St Croix Catholic</td>
<td>Paraprofessional, 5 hrs/day Wed - Fri St Croix Catholic</td>
<td>Reduction</td>
<td>SCPA</td>
<td>February 25, 2019</td>
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<tr>
<td>Williams, Ashley</td>
<td>Cafeteria, 3.0 hrs/day Cafeteria</td>
<td>Cafeteria, 4.0 hrs/day</td>
<td>Replacement</td>
<td>Cafeteria</td>
<td>February 11, 2019</td>
</tr>
</tbody>
</table>
Agenda Item: Taking Care of Our Children
Meeting Date: February 7, 2019
Contact Person: Ms. Larson, Director of Learning and Student Engagement

Background:
Taking care of and supporting our student's social, emotional, and behavioral development and well-being is a top priority of Stillwater Area Public Schools. Over the last four years, we have aligned and developed strong systems of support beginning with early childhood and continuing through graduation. The purpose of tonight's report is to highlight some of the evidence-based systems we've implemented which help our students to learn, grow, belong, and become.

Recommendation:
This is a report for information. Action will not be requested.
Taking Care of Our Children
Presented to the School Board
February 7, 2019

E-12 Social Emotional Learning Framework
*accredited through CASEL Collaborative for Academic, Social, Emotional Learning

- **Early Childhood**
  - Responsive Classroom
  - Second Steps
  - Zones of Regulation

- **Elementary**
  - Responsive Classroom
  - Second Steps
  - Zones of Regulation
  - Move Mindfully

- **Middle School**
  - Where Everyone Belongs (WEB)
  - Developmental Designs

- **High School**
  - Link Crew
  - Building Assets, Reducing Risks (BARR)
It Takes a Valley...

Learning & Innovation
Department

Instructional Coach

ISD 834 School Board

Tonight’s Highlights!

Responsive Classroom

Developmental Designs

Middle School

Curiosity Thrives Here
Agenda Item: Long Range Facility Plan Process
Meeting Date: February 21, 2019
Contact Person: Superintendent Pontrelli

Background:
On November 8, 2018, the School Board directed Superintendent Pontrelli to convene a Long Range Facility Planning task force.

Superintendent Pontrelli will share the process to assemble the task force.

Recommendation:
This is a report. Action will not be requested.
**Background:** Long-Range Facility Committee Recommendations  
*Presented to the school board on November 13, 2014*

- Change grade configuration across the district for implementation in the 2018-2019 school year
- Address overcrowding and projected growth in south end of district with purchase or construction of an elementary school to feed into Oak-Land Junior High
- Better utilize space in central/northern schools
- Construct science labs at Oak-Land and the high school and add on to the high school to house ninth grade students
- Upgrade Pony Stadium and practice facilities and build a Community Center
- Hold a tax-neutral bond referendum in November 2015

**Next Steps:**

**Nov. 8, 2018:**
School board directs administration to convene long range facilities task force

School board’s Community Engagement Working Group will help to support the following:

1. Request RFPs for facilitator
2. Review RFPs and choose facilitator
3. Develop Guiding Change for long range facility plan
4. Determine membership and timeline
Task Force to consider things like:

- Condition of existing buildings, and future mechanical/operational and safety/security needs.
- Student programming needs and class size information, and the impact any changes in programming/class size would have on building use and capacity.
- Our strategic plan (Portrait of a Graduate and World’s Best Workforce), as well as user experience feedback, to ensure available learning spaces match programming needs.
- Long-term student enrollment projections and trends, and demographic data.
- Individual building capacity and overall district capacity numbers.

Role of Task Force: Provide recommendation to board

- Identify deferred maintenance projects to ensure the safe and effective operation of existing district facilities for the next ten years.
- Enhance facilities over the next five years to align with the programming needs set forth in the district’s strategic plan.
- Best utilize space within the school district, as well as address future growth as a result of demographic and housing patterns.
Agenda Item: Achievement and Integration Budget 2019-2020
Meeting Date: February 21, 2019
Contact Person: Mr. Eric Anderson, Equity Coordinator

Background:

As a part of Stillwater Area Public Schools 3 Year Achievement and Integration Plan (July 1, 2017 to June 30, 2020) our district is asked to submit an annual Board of Education approved budget to the Minnesota Department of Education.

All of the expenditures in the FY 20 Achievement and Education Budget that you are being asked to approve; support the four main areas of our A&I Plan (Professional Learning, Family and Community Engagement, College and Career Readiness and Student Programming.)

Recommendation:

A motion and a second to approve the FY20 Achievement and Integration Budget will be requested. will be requested.

Motion by: ________________________ Seconded by: ________________________ Vote: ________________________
<table>
<thead>
<tr>
<th>OBJ</th>
<th>2017-18 FY Activity</th>
<th>2018-19 FY Activity</th>
<th>2018-19 Revised Budget</th>
<th>Preliminary FY 19-20 BUDGET</th>
<th>NOTES</th>
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<tr>
<td>01 E 005 610 000 313 140 ACHIEVEMENT AND INTEGRATION TEACHERS</td>
<td>109,180.12</td>
<td>39,848.12</td>
<td>128,188.00</td>
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<td>3.0FTE AVID Elective Teachers</td>
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<td>83,236.94</td>
<td>251,342.00</td>
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<td>OEI Coordinator (1FTE), AVID Lead Teacher (.8FTE), Instructional Coach (1FTE)</td>
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<td>27,423.00</td>
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<td>Tara (.8FTE)</td>
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<td>01 E 005 610 000 313 186 ACHIEVEMENT AND INTEGRATION OTH SALARY PMTS NON-LICENSED</td>
<td>95,786.35</td>
<td>61,335.00</td>
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<td>150,894.00</td>
<td>Professional development, AVID Tutors</td>
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<td>22,350.00</td>
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<td>01 E 005 610 000 313 225 ACHIEVEMENT AND INTEGRATION DENTAL INSURANCE</td>
<td>5,382.95</td>
<td>2,303.44</td>
<td>6,317.00</td>
<td>8,243.00</td>
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<td>01 E 005 610 000 313 230 ACHIEVEMENT AND INTEGRATION LIFE INSURANCE</td>
<td>1,244.24</td>
<td>470.31</td>
<td>1,347.00</td>
<td>2,148.00</td>
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<td>01 E 005 610 000 313 235 ACHIEVEMENT AND INTEGRATION LTD INSURANCE</td>
<td>1,999.50</td>
<td>755.95</td>
<td>2,165.00</td>
<td>2,481.00</td>
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<td>01 E 005 610 000 313 250 ACHIEVEMENT AND INTEGRATION TSA</td>
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<td>3,509.76</td>
<td>10,671.00</td>
<td>12,121.00</td>
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<td>01 E 005 610 000 313 253 ACHIEVEMENT AND INTEGRATION HEALTH CARE SAVINGS PLAN</td>
<td>2,080.20</td>
<td>0.00</td>
<td>3,145.00</td>
<td>4,463.00</td>
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<td>01 E 005 610 000 313 254 ACHIEVEMENT AND INTEGRATION VEBA CONTRIBUTION</td>
<td>8,000.00</td>
<td>6,000.00</td>
<td>8,750.00</td>
<td>9,597.00</td>
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<td>01 E 005 610 000 313 270 ACHIEVEMENT AND INTEGRATION WORKERS COMPENSATION</td>
<td>2,059.33</td>
<td>847.62</td>
<td>1,647.00</td>
<td>2,948.00</td>
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<tr>
<td>01 E 005 610 000 313 305 ACHIEVEMENT AND INTEGRATION CONSULTING/SERVICE FEES</td>
<td>16,972.66</td>
<td>460.02</td>
<td>7,000.00</td>
<td>1,500.00</td>
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</tr>
<tr>
<td>01 E 005 610 000 313 329 ACHIEVEMENT AND INTEGRATION POSTAGE</td>
<td>852.86</td>
<td>188.10</td>
<td>0.00</td>
<td>250.00</td>
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<td>01 E 005 610 000 313 360 ACHIEVEMENT AND INTEGRATION TRANSPORTATION CONTRACTS</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
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<td></td>
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<tr>
<td>01 E 005 610 000 313 366 ACHIEVEMENT AND INTEGRATION TRAVEL AND CONFERENCES</td>
<td>16,972.66</td>
<td>460.02</td>
<td>7,000.00</td>
<td>1,500.00</td>
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<tr>
<td>01 E 005 610 000 313 369 ACHIEVEMENT AND INTEGRATION ENTRY FEES/STUDENT TRAVEL EXP</td>
<td>806.00</td>
<td>674.00</td>
<td>0.00</td>
<td>1,500.00</td>
<td>Camp St Croix, Performances, etc</td>
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<tr>
<td>01 E 005 610 000 313 370 ACHIEVEMENT AND INTEGRATION LEASES AND RENTALS</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
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<td></td>
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<tr>
<td>01 E 005 610 000 313 391 ACHIEVEMENT AND INTEGRATION PMT TO MN SCH-COST SHARE AGMT</td>
<td>107,410.00</td>
<td>36,860.00</td>
<td>73,720.00</td>
<td>6,000.00</td>
<td>Equity Alliance SEED Pro Dev</td>
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<tr>
<td>01 E 005 610 000 313 401 ACHIEVEMENT AND INTEGRATION NON-INSTRUCTIONAL SUPPLIES</td>
<td>2,406.62</td>
<td>624.01</td>
<td>2,500.00</td>
<td>1,500.00</td>
<td>Misc office supplies</td>
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<tr>
<td>01 E 005 610 000 313 430 ACHIEVEMENT AND INTEGRATION INSTRUCTIONAL SUPPLIES</td>
<td>591.27</td>
<td>1,050.00</td>
<td>0.00</td>
<td>1,000.00</td>
<td>ACT Prep</td>
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<tr>
<td>01 E 005 610 000 313 490 ACHIEVEMENT AND INTEGRATION FOOD</td>
<td>835.89</td>
<td>185.83</td>
<td>1,000.00</td>
<td>1,000.00</td>
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</tr>
<tr>
<td>01 E 005 610 000 313 820 ACHIEVEMENT AND INTEGRATION DUES AND MEMBERSHIPS</td>
<td>0.00</td>
<td>13,302.00</td>
<td>12,500.00</td>
<td>13,500.00</td>
<td>AVID Membership &amp; Certification</td>
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<tr>
<td>01 E 005 610 000 318 391 INCENTIVE REVENUE</td>
<td>0.00</td>
<td>17,280.42</td>
<td>34,525.00</td>
<td>91,772.00</td>
<td>Cross-district student programming Equity Alliance and S Washington Cty</td>
</tr>
</tbody>
</table>

Total 854,043.72 357,511.75 933,991.00 1,049,259.00 *Please enter budget in whole dollars
Agenda Item: American Indian Parent Advisory Committee
Meeting Date: February 21, 2019
Contact Person: Mr. Eric Anderson, Equity Coordinator

Background:
Mr. Anderson will present information on the Native American Parent Advisory Committee.

Recommendation:
A motion and a second to approve the information has been presented to the school board for compliance with the MN Department Education will be requested.

Motion by: ____________________ Seconded by: ____________________ Vote: ____________________
Stillwater Native American Parent Advisory Committee (NAPAC)

Presentation to ISD834 Board of Education
February 21, 2019

Who We Are

• ISD834 American Indian parents, grandparents, elders, students, teachers and staff

• Tribes represented include: Ho Chunk, Ojibwe, Dakota, Choctaw, Cherokee, Menominee

• Extended network of more than 100 NA parents or guardians with students in Stillwater Public Schools
Our Vision

Our vision is that all Native American students in ISD 834 will graduate from high school and be college or career ready.

Cultural Values – Ojibwe Teachings

Principles for Living

“Each Grandfather Teaching is a gift the Anishinaabeg carry, a potential tool for living a good life. Our understanding is that as we use these gifts our experience of living improves. Using these gifts in our lives is an ongoing challenge for each of us, requiring attention, discipline and perseverance.”

www.Ojibwe.net
What We Do

Stillwater NAPAC works closely with school district administrators and educators to:
• Authenticate classroom curriculum
• Enhance student skills to promote academic success
• Plan and execute community events
• Develop and nurture partnerships and outreach

How We Do It

Authenticate classroom curriculum

UMD professor at SAHS Astronomy classes
(60 students x 2)

Elders and cultural experts at
Middle Schools
(630 students x 2)

Elders and cultural experts at
Stonebridge Elementary
(85 students x 3)
How We Do It

Enhance student skills to promote academic success

- Summer programming with U of M, Equity Alliance, SPPS
- Student skills development with StoryArk and cultural experts
- Mentoring/college prep groups at SAHS

How We Do It

Plan and execute community events

- Sponsor 3-4 events annually (>500 participants)
- Bring cultural experts to enhance learning
- Family friendly, everyone is welcome
- Publicize events online and directly to “opt in” email network
  (170 community contacts)
How We Do It
*Develop and nurture partnerships and outreach*

- Partner with St. Croix Valley educational and arts organizations
- Outreach through local festivals, powwows, etc.
- Share information and opportunities with other school districts’ Indian Education programs

Why We Do It

To ensure enhanced knowledge of culture among American Indian students and the greater community

To enhance and support academic success for American Indian students

To increase graduation rates and close academic achievement gaps for American Indian students

And to celebrate student success!
Contact Us

Stillwater Native American Parent Advisory Committee

Denise Stephens, Communications & Development, Stillwater NAPAC
stephensd@stillwaterschools.org  (651) 343-7924  www.facebook.com/StillwaterNAPAC
Agenda Item: 2019 Roof Replacement
Meeting Date: February 21, 2019
Contact Person: Kristen Hoheisel, Executive Director of Finance and Operations

**Background:** The Stillwater Area Public Schools – 2019 Roof Projects are scheduled to take place at Lake Elmo Elementary and Stillwater Middle School.

Lake Elmo Elementary will have the roof replaced over the classrooms on the west side of the building, stage / cafeteria and original two story building. These roofs were last replaced in 1991 and have reached life expectancy. They will be replaced by the District standard modified built up roofing system that includes a 30 year warranty on materials and labor.

The roof area at Stillwater Middle School being replaced is directly over the Auditorium. The current PVC system was installed in 1998 and is failing. The new roof system on the Stillwater Middle School Auditorium will be a combination of metal roofing and cold applied, modified built up roofing. The metal roof and cold applied, modified built up roofing system will also carry a 30 year warranty on materials and labor.

Construction costs for this project were estimated to be $1,020,000 and are part of the approved FY 2020 Long-Term Facilities Maintenance funding. The bidding document requested separate bids for Lake Elmo Elementary and Stillwater Middle School in addition to a combined bid total. This request allowed the District to obtain the lowest possible bid for each location.

Six bids were received on February 8, 2019. The lowest responsible bidder combination was obtained by Berwald Roofing Company Inc. of North Saint Paul, MN for a bid total of $415,700.00 at Lake Elmo Elementary and Diverse Construction Services, LLC of Columbia Heights, MN for a bid total of $553,467.00 at Stillwater Middle School. BWBR Architects recommends Berwald Roofing Inc. as the lowest responsible bidder at Lake Elmo Elementary and Diverse Construction Services, LLC as the lowest responsible bidder at Stillwater Middle School. Administration recommends awarding a contract to Berwald Roofing Company Inc. for the roof replacement at Lake Elmo Elementary and Diverse Construction Services, LLC for the roof replacement at Stillwater Middle School.

Location(s): Lake Elmo Elementary and Stillwater Middle School

Project Name: Stillwater Area Public Schools – 2019 Roof Projects

Fund: Long-Term Facilities Maintenance – Roof Replacement

Item: 2019 roof replacement at Lake Elmo Elementary and Stillwater Middle School

Amount: Berwald Roofing Inc., at Lake Elmo Elementary for bid total of $415,700.00
Diverse Construction Services, LLC at Stillwater Middle School for a bid total of $553,467.00

**Recommendation:**
A motion and a second to approve the expense will be requested.

**Motion by:** ____________________ **Secended by:** ____________________ **Vote:** ____________________
<table>
<thead>
<tr>
<th>Company Name</th>
<th>LE Base Bid</th>
<th>SMS Based Bid</th>
<th>Combined Bid</th>
<th>Signed</th>
<th>Bid Bond</th>
<th>Insulation Replacement</th>
<th>Roof Deck Replacement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Berwald Roofing Company, Inc.** Roofing and Sheet Metal</td>
<td>$415,700.00</td>
<td>$564,800.00</td>
<td>$978,500.00</td>
<td>X</td>
<td>X</td>
<td>$1.90 Board Foot</td>
<td>$11.00 Square Foot</td>
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<tr>
<td>2440 North Charles Street</td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>North St. Paul, MN 55109</td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Diverse Construction Services LLC**</td>
<td>$436,100.00</td>
<td>$553,467.00</td>
<td>$975,465.00</td>
<td>X</td>
<td>X</td>
<td>$2.50 Board Foot</td>
<td>$10.00 Square Foot</td>
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<tr>
<td>82 - 38th Avenue Northeast</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Columbia Height, MN 55421</td>
<td></td>
<td></td>
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<tr>
<td>Peterson Bros. Roofing &amp; Construction Inc.</td>
<td>$451,450.00</td>
<td>No Bid</td>
<td>No Bid</td>
<td>X</td>
<td>X</td>
<td>$2.00 Board Foot</td>
<td>$10.00 Square Foot</td>
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<td>481 Burgess Street</td>
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<tr>
<td>St. Paul, MN 55117</td>
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<td></td>
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<td></td>
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<tr>
<td>Ettel and Franz Roofing Co.</td>
<td>$429,000.00</td>
<td>No Bid</td>
<td>No Bid</td>
<td>X</td>
<td>X</td>
<td>$4.00 Board Foot</td>
<td>$35.00 Square Foot</td>
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<td>2222 Robbins Street</td>
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<tr>
<td>St. Paul, MN 55114</td>
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<tr>
<td>McPhillips Bros. Roofing Co.</td>
<td>$429,200.00</td>
<td>$589,000.00</td>
<td>$1,018,200.00</td>
<td>X</td>
<td>X</td>
<td>$1.50 Board Foot</td>
<td>$10.00 Square Foot</td>
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<td>2590 Centennial Drive</td>
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<td>St. Paul, MN 55109</td>
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<td></td>
<td></td>
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<td>John A. Dalsin &amp; Son Inc.</td>
<td>$574,781.00</td>
<td>$593,182.00</td>
<td>$1,167,963.00</td>
<td>X</td>
<td>X</td>
<td>$2.15 Board Foot</td>
<td>$14.75 Square Foot</td>
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<td>2830 South 20th Avenue</td>
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<tr>
<td>Minneapolis, MN 55407</td>
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<td></td>
</tr>
</tbody>
</table>

** The combined bids of Diverse Construction LLC and Berwald Roofing Company Inc. total $969,167.00
February 12, 2019

Mr. Tony Willger  
Supervisor of Facility and Site Operations  
Independent School District 834  
Stillwater Area Public Schools  
1875 Greeley Street South  
Stillwater, MN 55082

Re: Stillwater Middle School  
2019 Reroofing Project  
BWBR Commission No. 3.2018303.00

Dear Tony:

BWBR has reviewed the bids for the 2019 Stillwater Middle School and Lake Elmo Elementary School reroofing project and contacted the apparent low bidders, Diverse Construction Services, LLC for the Stillwater Middle School and Berwald Roofing for the Lake Elmo Elementary School. Diverse Construction has acknowledged that their bid of $553,467.00 is complete for the Stillwater Middle School. Berwald Roofing has acknowledged that their bid of $415,700.00 is complete for the Lake Elmo Elementary School.

BWBR recommends that Stillwater Area Public Schools enter into a contract with Diverse Construction Services, LLC and Berwald Roofing for the amount stated above to complete the work described in the bid documents.

Sincerely,

BWBR

Stephen Berg, AIA

SB/jn
Agenda Item XI. D.
Date Prepared: February 14, 2019
ISD 834 Board Meeting

Action Item: Rescind Directive to Not Renew Cell Tower Agreements
Meeting Date: February 21, 2019
Contact Person: Kristen Hoheisel, Executive Director of Finance and Operations
Action Timeline: February 21, 2019

Summary:
During the school board meeting of February 7, 2019, the motion was to approve renewal of three cell phone tower contracts. This motion did not pass.

Based on our legal counsel interpretation of the cell phone tower contract language, we are asking the school board to consider rescinding the prior directive.

Recommendation:
A motion and a second to approve the rescinding of Cell Tower Contract Renewal is requested.

Motion by: _____________________ Seconded by: _____________________ Vote: _____________________
Consent Agenda Item: Policy Working Group Meeting Calendar 2019
Meeting Date: February 21, 2019
Contact Person: Sarah Stivland, School Board Clerk

Summary:
The Policy Working Group for has determined their meeting calendar for the first half 2019. This calendar of meetings will be posted to the district website under school board committee assignments. These meetings are open to the public.

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 4, 2019</td>
<td>8:00 – 9:30 a.m.</td>
<td>Central Services 1875 South Greeley Street Stillwater, MN</td>
</tr>
<tr>
<td>March 18, 2019</td>
<td>8:00 – 9:30 a.m.</td>
<td>Central Services 1875 South Greeley Street Stillwater, MN</td>
</tr>
<tr>
<td>April 1, 2019</td>
<td>8:00 – 9:30 a.m.</td>
<td>Central Services 1875 South Greeley Street Stillwater, MN</td>
</tr>
<tr>
<td>April 15, 2019</td>
<td>8:00 – 9:30 a.m.</td>
<td>Central Services 1875 South Greeley Street Stillwater, MN</td>
</tr>
<tr>
<td>May 1, 2019</td>
<td>3:00-4:30 p.m.</td>
<td>Central Services 1875 South Greeley Street Stillwater, MN</td>
</tr>
<tr>
<td>May 13, 2019</td>
<td>8:00 – 9:30 a.m.</td>
<td>Central Services 1875 South Greeley Street Stillwater, MN</td>
</tr>
</tbody>
</table>

Policy Working Group Members 2019
Sarah Stivland, School Board Clerk
Liz Weisberg, School Board Treasurer
Mark Burns, School Board Member

Recommendation:
A motion and second to approve the Policy Working Group Calendar will be requested.

Motion by: _____________________ Seconded by: _____________________ Vote: _____________________
Agenda Item: 2019 Calendar Adjustment  
Meeting Date: February 21, 2019  
Contact Person: Superintendent Pontrelli

Background:  
We are currently at 165 student contact days, which meets the minimum requirements of days, under statute. However, we are the equivalent of one day short (in hours) for our secondary students. Therefore, our recommendation is that we take back March 29th as a student contact day for k-12. March 29th is currently set aside as a grading day, and we discussed this as an option during our conversation with the SCEA and elementary principals. Adding March 29th will put us back to 166 contacts days k-12, and 1020 hours for secondary students. If we should have another weather related day, between now and April 19th, we would be looking at April 19th (our last option for taking back a day).

Recommendation:  
A motion and a second to approve the adjustment for 2019 calendar will be requested.

Motion by: ______________________ Seconded by: ______________________ Vote: ______________________
Agenda Item: 2019-2020 Budget Adjustments
Meeting Date: February 21, 2019
Contact Person: Superintendent Pontrelli

Background:
School board members met on Friday, Feb. 8 to continue their work to further reduce the general fund budget for the 2019-2020 school year.

At the work session, board members considered a list of ways to reduce costs to balance the budget and begin to work toward building the fund balance back up to reach their five percent goal.

The board is considering an increase to high school athletic fees and shifting middle school activities to Community Education; having families pay for ACT testing; reducing custodial and paraprofessional staff and further reducing administrative staff, reducing the district’s technology budget and further reducing the professional development budget.

The board indicated it was not interested in making cuts to the Gifted and Talented Education (GATE) program, reducing elementary specialist minutes or increasing the staffing ratio in grades 6-12.

Recommendation:
A motion and a second to approve the budget reductions will be requested.

Motion by: __________________________  Seconded by: __________________________  Vote: __________________________
## Budget Adjustment Options - February 21, 2019

### 2019-20 deficit prior to adjustments (as presented 1/11/19)
$1,816,435

### Budget adjustments (Round 1) approved December 20, 2018
$1,081,000

**Remaining deficit needed to balance budget**
$735,435

*Additional reductions needed to reach school board’s 5% fund balance goal*
$1,146,281

### Budget Adjustments (Round 2) Options:

<table>
<thead>
<tr>
<th>Area</th>
<th>Explanation</th>
<th>Notes</th>
<th>Estimated Savings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fees</td>
<td>Increase high school athletic fees</td>
<td>List from Athletic/Activities Dept: $48,000 5% fee increase $14,000 10% fee increase $28,000</td>
<td>$48,000</td>
</tr>
<tr>
<td></td>
<td>Shift middle school athletics to Community Education</td>
<td>Fee increase dependent on program structure</td>
<td>$170,000</td>
</tr>
<tr>
<td></td>
<td>Eliminate paying for ACT</td>
<td>Financial assistance is available</td>
<td>$41,000</td>
</tr>
<tr>
<td>Administration</td>
<td>Further reduce administrative costs:</td>
<td></td>
<td>$147,000</td>
</tr>
<tr>
<td></td>
<td>● Reduce building admin support</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Reduce district-level admin support</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Partially shift district-level admin support to</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Community Ed budget</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Further reduce administrative costs</td>
<td></td>
<td>$110,000</td>
</tr>
<tr>
<td></td>
<td>● Eliminate one coordinator</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Technology</td>
<td>Reduce budget for district technology</td>
<td>Elimination of TIES fee, subscriptions</td>
<td>$240,000</td>
</tr>
<tr>
<td>Professional Development</td>
<td>Reduce additional professional development</td>
<td>Reduction will require instructional coaches to deliver job-embedded PD</td>
<td>$348,000</td>
</tr>
<tr>
<td>Staffing</td>
<td>Reduce elementary general para allocation by 3 hours per building</td>
<td>Specific impact is dependent upon building configuration/principal decision</td>
<td>$100,000</td>
</tr>
<tr>
<td></td>
<td>Reduce custodial staff by 4.65 FTE</td>
<td>Change in classroom cleaning</td>
<td>$150,000</td>
</tr>
</tbody>
</table>

**Budget Adjustment Options Total for Round 2**
$1,354,000
### Stillwater Area Public Schools Budget Adjustments (Round 1) for 2019-2020

*Approved by the school board Dec. 20, 2018*

<table>
<thead>
<tr>
<th>Area of Adjustment</th>
<th>Description of Reduction</th>
<th>Estimated Savings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Development (PD)/Curriculum</td>
<td>Reduce PD and Curriculum budgets each by $250,000 and move building PD back to district for distribution</td>
<td>500,000</td>
</tr>
</tbody>
</table>
| Administration/Support Staff  | Reduce staff and restructure department responsibilities:  
  ● Eliminate one director  
  ● Partially shift district-level admin support to Community Ed budget | 200,000           |
| Capital                       | Remove building level allocation                                                         | 125,000           |
| Operations and Facilities     | Reduce cleaning, maintenance, grounds, supplies                                          | 100,000           |
| District Wide                 | User of FeePay picks up fees for use of credit card                                      | 52,000            |
| Operations and Facilities     | Increase fees for Facility Rental                                                       | 40,000            |
| Memberships/Contracts         | Restructure assessment configurations                                                   | 35,000            |
| Supply and Materials          | Reduce building supply budgets                                                          | 24,000            |
| School board                  | Reduce school board budget                                                              | 5,000             |
| **TOTAL BUDGET ADJUSTMENTS**  |                                                                                         | **1,081,000**     |
Agenda Item: School Board Reports
Meeting Date: February 21, 2019

Background:

A. Chairperson Report

B. Working Group Reports

1. Community Engagement
2. Finance and Operations
3. Legislative
4. Personnel
5. Policy

C. Board Member Reports

Each meeting the Board Chair and the members of the school board will provide updates on items of interest in the announcement category. Many times these topics develop between the time the agenda is prepared and distributed, and the meeting date. Topics generally include announcement of attendance at district events, working group updates, communications items, informational items and correspondence items worth noting. What is included in this item will vary each meeting depending on the nature of the topics, the school year schedule and time of activities.

Recommendation:

Board action is not required.
Agenda Item: Adjournment
Meeting Date: February 21, 2019
Contact Person: School Board Chair

Background:
The meeting must be adjourned formally.