



Independent School District No. 834 – Stillwater Area Public Schools
Oak Park Building, 6355 Osman Avenue North, Stillwater, MN
February 7, 2019 – 6:00 p.m. Meeting Minutes

I. Call to Order: The meeting was called to order at 6:00 p.m.

II. Roll Call: Present: Mike Ptacek, chair; Shelley Pearson, vice chair; Sarah Stivland, clerk; Liz Weisberg, treasurer, Mark Burns, director, Jennifer Pelletier, director; Tina Riehle, director and Superintendent Pontrelli, ex-officio. Student Representatives: Abdulaziz Mohamed (excused) and Nikhil Kumaran (excused).

III. Pledge of Allegiance: Board chair Ptacek led Pledge of Allegiance.

IV. District Mission and School Board Goals: The mission statement was read by Member Riehle and the goals were read by Member Pelletier.

V. Approval of the Agenda

Board Chair Ptacek shortened the agenda due to the winter weather warning.

Motion by: Member Pearson to approve the agenda; Second by: Member Stivland; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

VI. Superintendent's Report (shortened report after board chair report).

VII. Introductory Items (canceled due to winter weather warning)

VIII. Open Forum

1. Carl Blondin, 617 Sunrise Ave., Stillwater, spoke of Brookview and legal issues.
2. Sandi Hayner, Stillwater, requested the board deny the cell tower contract.

IX. Consent Agenda

- A. Minutes of January 17, 2019 School Board Meeting
- B. Disbursement Register January 19 – February 8, 2019 (act separately)
- C. Human Resources Personnel Report Revised
- D. Non MN Resident Tuition Agreement
- E. Finance and Operations Working Group Meeting Calendar 2019 (act separately)

Director Weisberg requested to act on item B separately.

Director Pearson requested to act on item E separately.

Motion by: Member Pearson to approve A, C, and D; Second by: Member Stivland; Vote: 7 ayes, 0 nays, Motion Carried.

Motion by: Member Stivland to approve item B; Second by: Member Pearson; Vote: 7 ayes, 0 nays, Motion Carried.

Motion by: Member Pearson to remove staff from the working group member listing (item E); Second by: Stivland; Vote: 7 ayes, 0 nays, Motion Carried.

X. Reports (canceled due to winter weather advisory)

XI. Action Items

A. Desks for High School

Ms. Hoheisel requested approval of a purchase of desk for the high school. The amount of the purchase requested is \$56,100. These desks are necessary to proctor the advancement placement tests as prescribed.

Motion by: Member Pelletier; Second by: Member Burns; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

B. Chiller Overhaul – Refrigerant Replacement

Ms. Hoheisel request approval to expend funds to replace the refrigerant in the chiller #2 at the high school. The total of the refrigerant replacement is 15,767. At the January 3, 2019 school board organizational meeting, the School Board set the limit of contracting delegation authority to \$50,000. Prior to the January 3rd meeting, Stillwater Area Public Schools entered into an agreement with Johnson Controls Inc. to overhaul Chiller #2 at Stillwater Area High School for a value of \$84,777.00. Since starting the overhaul, it is recommended that the R-123 refrigerant be replaced on chiller #2 because it is contaminated. The cost to replace the refrigerant is \$15,767 less the value of the recovered contaminated refrigerant.

Motion by: Member Weisberg; Second by: Member Pelletier; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

C. Cell Tower Contract Renewals

Ms. Hoheisel requested approval to renew the cell tower contracts for Miller Stadium, JC Fields and Oak-Land Middle schools.

Motion by: Member Burns; Second by: Member Stivland; Vote: 3 (Burns, Pelletier, Stivland) ayes, 4 (Pearson, Ptacek, Riehle, Weisberg) nays, Motion Failed

D. 2018-2019 Calendar Adjustment for Cold Days

Dr. McDowell requested approval to add February 18 as a school day for students in grades 6-12. This additional time is necessary due to school being cancelled due to excessive cold. February 18 is a conference day for k-5 students.

Motion by: Member Weisberg; Second by: Member Riehle; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

XII. Board Member Reports

A. Board Chair Report

1. Chair Ptacek announced there is work session on Feb 8 from 1-4 at Oak Park, and a Retreat on Monday, February 11.

B. Working Group Reports

1. Community Engagement

Meeting to plan Retreat / Better understand WBWF role / Will meet again to discuss LRF

2. Finance and Operations is looking forward to meeting now that the calendar is approved.

3. Legislative is planning to attend SEE Day the Capitol on February 19. Announced MSBA Day at the Capitol is March 25.

4. Personnel – is meeting next week.

5. Policy - Met on. Feb. 6 and will be working on policies to be reviewed annually and policies required by statute

Board Member Reports

1. Mr. Burns distributed an article on the Cruz Guzman case

2. Ms. Stivland invited everyone to the 916 GALA

3. Ms. Weisberg reported the Partnership meeting was canceled, however, she did attend Art at the Guild

4. Ms. Riehle responded to an anonymous email

5. Ms. Pelletier attended the MLK breakfast and her first EMID meeting.

2. Superintendent Report

We may close school tomorrow due to weather – stay tuned.

XIII. Adjournment

The meeting adjourned at 7:40 p.m.

Respectfully submitted, Sarah Stivland, school board clerk.