



Independent School District No. 834 – Stillwater Area Public Schools  
Oak Park Building, 6355 Osman Avenue North, Stillwater, MN  
January 17, 2019 – 6:00 p.m. Meeting Minutes

I. Call to Order: The meeting was called to order at 6:00 p.m.

II. Roll Call: Present: Mike Ptacek, chair; Shelley Pearson, vice chair; Sarah Stivland, clerk; Liz Weisberg, treasurer, Mark Burns, director, Jennifer Pelletier, director; Tina Riehle, director and Superintendent Pontrelli, ex-officio. Student Representatives: Abdulaziz Mohamed and Nikhil Kumaran (absent).

III. Pledge of Allegiance: Board chair Ptacek led Pledge of Allegiance.

IV. District Mission and School Board Goals: The mission statement was read by Member Riehle and the goals were read by Member Pearson.

V. Approval of the Agenda

*Motion by: Member Weisberg to add Directive for the policy working group to review the Resolution Authorizing Administration to Develop Specifications and Solicit Bids; Second by: Member Stivland; Vote: 5 ayes, 2 (Burns, Pelletier) nays, Amendment Motion Carried.*

*Motion by: Member Pearson to approve the agenda; Second by: Member Stivland; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.*

VI. Superintendent's Report

Superintendent Pontrelli reported:

- Attended a meeting with County and District staff to hear a proposal from local developers who expressed interest in purchasing Withrow School.
- Reported on the January 11, 2019 budget adjustment work session.
- Attended the ReImagine MN this past Monday
- Attended a presentation by the Chamber of Commerce on their new initiative "Leadership in the Valley"
- Dr. Sharroky Hollie returned to Stillwater yesterday and continued working with staff about creating more responsive learning environments.

VII. Introductory Items

A. Student Report

The student representatives reported on a variety of events taking place at Stillwater High School

- Sports update
- End of semester testing is taking place this week
- Student Council is celebrating Black History month in February

B. District Recognition

Bev Petrie, executive director of the Partnership Plan, introduced the winners of this year's Da Vinci Fest.

## VIII. Open Forum

1. Darla Simonet, 327 Baer Drive, Hudson, spoke in favor of Instructional Coaches.
2. Carl Blondin, 617 Sunrise Ave., Stillwater, spoke of Brookview and legal issues.
3. Edie Gruber, 11515 Partridge Rd. N., Stillwater, spoke in favor of Instructional Coaches.
4. Jen Nelson, 2458 Crestwood Dr., N. St. Paul, spoke in favor of Instructional Coaches.
5. Brandon Auge, 334 E. 34<sup>th</sup> Street, Mpls., spoke in favor of Instructional Coaches.
6. Kim Johnson, 3375 Judd Trail, Stillwater, spoke in favor of Instructional Coaches.
7. Iris Wotzka, 1222 N. William Street, Stillwater, spoke in favor of Instructional Coaches.
8. Tonya Weigel, 10221 Kerry Ct. N., Hugo, encouraged the board to move forward with their comprehensive plan for facilities.
9. Karen Latterell, 2102 Cottage Grove Dr., Woodbury, spoke in favor of Instructional Coaches.
10. Amy Burbach, 213 Sherburne St. N., Stillwater, asked the board to respond to her email.

## IX. Consent Agenda

- A. Minutes of January 3, 2019 School Board Meeting
- B. Accept Gifts and Donations December 2018
- C. Disbursement Register January 5-18, 2019 (moved to act separately)
- D. Human Resources Personnel Report
- E. Field Trip: For 2 advisors, 1 chaperone and 11 students to travel to Anaheim, CA, April 24,-28, 2019 to attend the National Scholastic Press Association / Journalism Convention

Director Ptacek requested to act on item C separately.

*Motion by: Member Stivland to approve A, B, D and E; Second by: Member Pelletier; Vote: 7 ayes, 0 nays, Motion Carried.*

*Motion by: Member Ptacek to approve item C; Second by: Member Pearson; Vote: 7 ayes, 0 nays, Motion Carried.*

## X. Reports

### A. Innovation in Stillwater Schools

Dr. McDowell along with students and staff, presented what Stillwater is doing to promote innovation in the classroom. The board members took part in an interactive, session with teachers and some students to hear about different experiences students are having in things like robotics and hydroponics to help bring to life the 4 Cs - communication, collaboration, critical thinking and creativity.

The school board recessed from 8:00 – 8:15 p.m.

### B. 2019 School Board Meeting Locations

Ms. Proulx provided an update to the board on the possibility of holding the 2019 school board meetings at Stillwater City Hall. City Hall has some construction taking place and the Council Chambers would not be available until March. There would also be a nominal fee as a security deposit. The school board would also be expected to share half of the technical equipment cost. Another update will be given at a future meeting.

*Motion by Member Burns to hold the February 21 meeting at the Oak Park Building, Second by Member Pearson, Vote: 7-0*

*Motion by Member Stivland to amend the motion to hold the March 7 meeting at the Oak Park Building, Second by Member Weisberg. Vote: 7-0.*

## XI. Action Items

### A. EMID (East Metro Integration District) dba Equity Alliance Letter of Withdrawal

Superintendent Pontrelli, and Mr. Anderson requested approval of the Resolution to Withdraw from EMID. School board members voted to approve dissolution of the joint powers agreement with Equity Alliance (formerly the East Metro Integration District or EMID) and withdraw from the collaborative. The district has been a member of the collaborative for many years as part of a voluntary integration program. The district is exploring a new agreement with South Washington County Schools. The partnership would allow the district to continue to receive state integration funding while providing new opportunities with

a neighboring district in the areas of professional development, family and community engagement, student programming, and college and career readiness.

Be it resolved by the School Board of Independent School District 834 that final notice be given to the East Metro Integration District (EMID) on or before February 1, 2019, that District 834 confirms its intention to withdraw its membership from the EMID Joint Powers Agreement and its participation in the EMID collaborative. The Notice of Withdrawal shall be effective on June 30, 2019, the calendar year following the Notice of Withdrawal, as outlined in the Joint Powers Agreement. Said Notice of Withdrawal shall be in the form of this resolution sent to EMID's members via its Board of Directors.

*Motion by: Member Pelletier; Second by: Member Burns; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.*

#### B. School Board Committees and Working Group Assignments

Board Ptacek presented the member appointments for the 2019 year.

*Motion by: Member Stivland; Second by: Member Riehle; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.*

#### C. SAHS Nutrition Services Dish Machine Replacement

Ms. Hoheisel requested approval to replace the dishwasher in the Stillwater Area High School kitchen has been in operation since 1993. It is scheduled for replacement due to the worn internal parts and is part of the FY 2020 Long Term Facilities Maintenance plan. We can expect increased downtime and maintenance expenses if not replaced in the near future. The proposed dishwasher will have a substantial operational cost savings by using less water, chemicals and energy.

Eight proposals were received on December 7, 2018 by Nutrition Services. Three of the eight proposals were disqualified for proposing substitute dishwashers. Of the remaining five proposals, TriMark Foodservice Equipment, Supplies and Design of Egan, MN had the lowest proposal to install a Meiko, Model B-M74 P8 M-iQ conveyor dishwasher, for a total of \$128,861.38. Administration recommends accepting the proposal from TriMark Foodservice Equipment, Supplies and Design to replace the Stillwater Area High School Nutrition Services dish machine.

*Motion by: Member Pearson Second by: Member Weisberg; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.*

#### D. Directive for the policy working group to review Resolution Authorizing Administration to Develop Specifications and Solicit Bids

*Motion by: Member Weisberg Second by: Member Stivland; Vote: 5 ayes, 2 (Burns, Pelletier) nays, Motion Carried.*

## XII. Board Member Reports

### A. Board Chair Report

1. Chair Ptacek provided an update on the January 11 budget adjustment work session, the board will hold another work session on this topic in the near future.

### B. Working Group Reports

1. Community Engagement will meet in June to discuss what they would like the next year to look like.
2. Finance and Operations will meet soon.
3. Legislative is planning to attend SEE Day the Capitol on February 19. MSBA Day at the Capitol is March 25.
4. Personnel
5. Policy has a lot of work today.

### Board Member Reports

1. Ms. Pelletier shadowed an instructional coach; attended a walk-through of the BARR program; attended a County Mental Health meeting; attended Manning and Highway 36 corridor meeting.
2. Ms. Riehle participated in a 916 Program visit, attended a SEE meeting, attended Da Vinci Fest, attended Phase 1 and Phase 2 training. Inquired where we are at in liaison assignments.
3. Ms. Weisberg thanked Kristen for meeting with her; attended MSBA training.
4. Ms. Stivland attended MSBA as a mentor for new members; attended MSBA conference;

5. Ms. Pearson thanked the teachers for their work during finals this week; announced that Mike Ptacek was recognized at the MSBA lunch for service credits during the MSBA conference,
6. Mr. Burns attended Phase 1 and Phase 2 training
7. Mr. Ptacek, attended the Da Vinci Fest; visited Lily Lake literacy program; attended the wrestling meet at SAHS.

### XIII. Adjournment

The meeting adjourned at 9:59 p.m.

*Respectfully submitted, Sarah Stivland, school board clerk.*