



Independent School District No. 834 – Stillwater Area Public Schools
Oak Park Building, 6355 Osman Avenue North, Stillwater, MN
November 29, 2018 – 6:00 p.m. Meeting Minutes

I. Call to Order: The meeting was called to order at 6:05 p.m.

II. Roll Call: Present: Jennifer Pelletier, chair; Sarah Stivland, vice chair; Paula O'Loughlin, clerk; Shelley Pearson, treasurer; George Hoepfner, director; Don Hovland, director; Mike Ptacek, director; and Superintendent Pontrelli, ex-officio. Student Representatives: Abdulaziz Mohamed and Nikhil Kumaran.

III. Pledge of Allegiance: Board chair Pelletier led Pledge of Allegiance.

IV. District Mission and School Board Goals: The mission statement was read by Member Stivland and the goals were read by Member O'Loughlin.

V. Approval of the Agenda

Motion by: Member Ptacek; Second by: Member Stivland; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

VI. Superintendent's Report

Superintendent Pontrelli reported:

- Action on budget adjustments for the 2019-2020 school year will occur on Dec. 13
- Administration is recommending expanding Brookview Elementary School

VII. Introductory Items

A. Student Report

The student representatives reported on a variety of events taking place at Stillwater High School.

B. District Recognition

The Boys Soccer Team and the Mountain Bike Team were recognized for their championship seasons.

VIII. Open Forum

1. Sarah VanNiewaal, 1035 Clipper Way advocated for the expansion of Brookview.
2. Rosetta Peters, 171 5th Street, MOSC, advocated for the ALC.
3. Sandi Hayner, 1357 Lydia Circle, asked the board to consider removing all cell towers on district property.
4. Jessica Rudolph, 11453 Riverstone Trl, advocated for the expansion of Brookview.
5. Amy Jungman, 10373 Fox Run Road, spoke of a petition advocating for the expansion of Brookview.
6. Tonya Weigel, 10221 Kerry Ct, spoke of the recent results and encouraged the board to have a standard procedure for open forum.

IX. Consent Agenda

- A. Minutes of November 8, 2018 School Board Meeting
- B. Minutes of November 14, Special Meeting
- C. Accept Gifts and Donations September and October 2018
- D. Disbursement Register November 10-30, 2018
- E. Human Resources Personnel Report
- F. Collaborative Student Transportation of MN (CSTMN) Agreement
- G. Waste Management Extension Agreement

Director Ptacek requested a change to the November 8 meeting minutes and also requested to act on item D separately. Consent item D moved to Action Item G.

Motion by: Member O'Loughlin to approve B, C, E, F, and G; Second by: Member Pearson; Vote: 7 ayes, 0 nays, Motion Carried.

Motion by: Member Ptacek to correct November 8 minutes; Second by: Member Hoepfner; Vote: 7 ayes, 0 nays, Motion Carried.

X. Reports

- A. Woodbury Comprehensive Plan Update

Karl Batalden, Housing and Economic Development Coordinator for the City of Woodbury, shared an overview of the city's 2040 Comprehensive Plan, which is in the final steps of being updated. Batalden shared that the city is expecting commercial growth to occur along the Manning/Interstate 94 corridor in the future, which would expand the district's tax base. The plan also identifies the general timeline for when development of the residential area around Brookview Elementary could occur. If adequate infrastructure can be provided, development of new housing could begin as early as 2019, pending City Council approval. If grading begins in the summer of 2019, full home production would begin in 2020. It would take approximately three to five years for all of the homes in the area to be constructed. Approximately 10 percent of all school-aged children within the city of Woodbury live within the Stillwater Area Public School boundaries.

XI. Action Items

- A. Brookview Elementary School Expansion

Superintendent Pontrelli requested action to approve an expansion to Brookview Elementary School. The expansion will increase capacity of the 450 student school to 600 k-5 students to help address growth within the Woodbury community.

Motion by: Member O'Loughlin Second by: Member Hoepfner; Vote: 4 ayes, 3 (Pearson, Ptacek, Stivland) nays, Motion Carried.

- B. School Calendar 2019-2020

Dr. McDowell requested action on the 2019-2020 school calendar that was presented at the November 8 business meeting. The first day of school on the recommended calendar is prior to Labor Day.

Motion by: Member Hoepfner to approve calendar option A; Second by: Member Pelletier; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

- C. Final Reading: Attendance Policy

The Policy Working Group recommended the approval of the attendance policy.

Motion by: Member Hoepfner; Second by: Member Stivland; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

- D. Final Reading: Discipline Policy

The Policy Working Group recommended the approval of the discipline policy.

Motion by: Member Hoepfner; Second by: Member Pearson; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

- E. Final Reading: Code of Conduct Policy – Policy Working Group

The Policy Working Group recommended the approval of the code of conduct policy.

Motion by: Member Hoepfner; Second by: Member Stivland; Vote: 5 ayes, 2 (O'Loughlin, Pelletier) nays, Motion Carried.

F. Final Reading: Board Policy Violation – Policy Working Group

Motion by: Member Hoepfner; Second by: Member O'Loughlin; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

G. Legislative Platform 2019 – Legislative Working Group

Motion by: Member Stivland to approve with correction under safety bullet point two; Second by: Member Hovland; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

H. Disbursement Register November 10-30, 2018

Motion by: Member Ptacek; Second by: Member O'Loughlin; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

XII. Board Member Reports

A. Board Chair Report

1. Chair Pelletier had the opportunity to tour the Andersen Facility and discuss opportunities for our students.

Board Member Reports

1. Ms. Stivland reported that a new board member orientation plan is the works which includes mentors for new members and retreat.

2. Mr. Hoepfner reported on the AMSD Annual Conference he attended

3. Mr. Hovland reported a Stillwater alumni received the French Legion of Honor award.

Working Group Reports

1. Community Engagement met and discussed ideas for moving forward in 2019

2. Finance Group is meeting on Monday to review Revised Budget

3. Legislative Group will meet to discuss details of the legislative breakfast and asked members to date of February 19 for a visit to the Capitol.

XIII. Adjournment

The meeting adjourned at 9:31 p.m.

Respectfully submitted, Paula O'Loughlin, school board clerk.