



Independent School District No. 834 – Stillwater Area Public Schools  
Stillwater City Hall, 216 North 4<sup>th</sup> Street, Stillwater, MN  
September 27, 2018 – 6:00 p.m. Meeting Minutes

I. Call to Order: The meeting was called to order at 6:00 p.m.

II. Roll Call: Present: Jennifer Pelletier, chair; Sarah Stivland, vice chair; Shelley Pearson, treasurer; Paula O'Loughlin, clerk (6:16); George Hoepfner, director; Don Hovland, director; Mike Ptacek, director.

III. Pledge of Allegiance: Board chair Pelletier led Pledge of Allegiance.

IV. District Mission and School Board Goals: The mission statement was read by Member Hovland and the goals were read by Member Pearson.

V. Approval of the Agenda

*Motion by: Member Pearson; Second by: Member Stivland; Vote: 6 ayes, 0 nays, Motion Carried Unanimously.*

VI. Superintendent's Report

Superintendent Pontrelli reported:

- She has been out visiting the schools
- Announced Homecoming is this Friday
- Shared the Star Tribune article on the Lake Elmo Elementary new accessible playground

VII. Introductory Items

A. Superintendent Pontrelli recognized:

- BIZZA (Basic Institute for Zonal African Advancement) Club, This club is an international, nonprofit organization dedicated to the empowerment of the youngest citizens of the Southeastern and Deep South zones of Nigeria.
- Darrell Salmi, Secondary Educator of the Year award recipient from MN SHAPE organization
- Abigail Banks-Hehenberger, John Maloney, Elias Roll and Keenan Walker, our district's National Merit Scholar Semi-Finalists.

B. Student Report

The students reported:

- Homecoming has several events going on this week.
- The new cell phone policy has increased student engagement in the classrooms
- Provided a sport update
- Flextime was implemented this week

VIII. Open Forum

1. Jim Franklin, 642 Midwest Trail Place N, spoke of the behavior of the school board at their meetings.
2. Kristie Mack, 421 West Pine Street, spoke of the lack of accountability.
3. Carrie Koelzer, 3180 Summer Fields Green, spoke of the lack of trust and accountability.

## IX. Consent Agenda

- A. Minutes of September 13, 2018 School Board Meeting
- B. Accept Gifts and Donations June, July and August 2018
- C. Disbursement Register September 15 – 28, 2018
- D. Treasurer's Report June, July and August 2018
- E. Human Resources Personnel Report

*Member Stivland requested that item D be acted on separately.*

*Motion by: Member Pearson to approve items A, B, C, and E; Second by: Member O'Loughlin; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.*

*Motion by: Member Stivland to approve item D; Second by: Member O'Loughlin; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.*

## X. Reports

### A. Preschool in our Schools

Ms. Berge, administrator of early childhood and family programs provided an update of our preschools which are in all of our elementary schools. The preschool program has 434 students enrolled, 330 of those students are in the 4 year old programs in our schools.

### B. Finance and Facility Considerations

Superintendent Pontrelli shared information on district's finances and facilities. She requested direction from the board members as to what they would like have more information on at their October 10<sup>th</sup> work session.

The board recessed from 8:38 – 8:46 p.m.

## XI. Action Items

### A. School Board Meeting Calendar 2018 – Location and Weekday

The school board members discussed moving their meetings to the Oak Park meeting room as well as changing the day of their meetings from Thursday to Monday.

*Motion by: Member O'Loughlin to move the meeting location to the Oak Park Building beginning with the October 11<sup>th</sup> meeting; Second by: Member Hoepfner; Vote: 6 ayes, 1 (Stivland) nays, Motion Carried.*

*Motion by: Member Ptacek to keep meetings on Thursday; Second by: Member Stivland; Vote: 5 ayes, 2 (Pelletier, O'Loughlin) nays, Motion Carried.*

*Motion by: Member Hoepfner to add short business meeting on December 20, 2018 at 8 a.m. to approve disbursements; Second by: Member Stivland; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.*

### B. Certify the 2018 Levy Payable 2019

The school board adopted a preliminary levy that states "Maximum Levy". Since the board adopted a "Maximum Levy", the Minnesota Department of Education allows adjustments to be made subsequent to the action by the Board. Historically, the "Maximum" has been adopted in September as an assurance that final corrections or adjustments would be included for Board of Education consideration prior to certifying the final levy in December. The total levy being proposed at this time for 2018 (taxes payable in 2019), after all adjustments and reductions, is \$39,810,531.04. This is a projected increase of 4.34% from the Payable 2018 levy.

*Motion by: Member Hoepfner to certify the preliminary to the maximum amount; Second by: Member O'Loughlin; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.*

## XII. Board Member Reports

### A. Board Chair Report

Chair Pelletier reported she on the Washington County Mental Health Committee, she and Don are continuing to visit schools, and invited everyone to the BIZZA event on October 6.

### B. Board Member Reports

1. Mr. Ptacek shared legislative information from some meetings he attended. These resources can also be found on [stillwaterschools.org/legislative](http://stillwaterschools.org/legislative) information

2. Ms. Pearson encouraged people to donate BIZZA through FeePay.

3. Ms. Stivland reported she attended the MSBA Phase III and Phase IV workshops last week.

4. Mr. Hoepfner reported on the September 19 EMID meeting.

#### C. Working Group Reports

1. Mr. Hoepfner announced the policy group is working on the attendance policy and the discipline policy.

2. Ms. Pelletier read a recap from the World's Best Workforce meeting.

3. Ms. O'Loughlin announced that the finance group is meeting next Wednesday.

#### XIII. Adjournment

The meeting adjourned at 9:55 p.m.

*Respectfully submitted, Paula O'Loughlin, school board clerk.*