



Independent School District No. 834 – Stillwater Area Public Schools
Stillwater City Hall, 216 North 4th Street, Stillwater, MN
September 13, 2018 – 6:00 p.m. Meeting Minutes

I. Call to Order: The meeting was called to order at 6:00 p.m.

II. Roll Call: Present: Jennifer Pelletier, chair; Sarah Stivland, vice chair; Shelley Pearson, treasurer; Paula O'Loughlin, clerk; George Hoepfner, director; Don Hovland, director; Mike Ptacek, director.

III. Pledge of Allegiance: Board chair Pelletier led Pledge of Allegiance.

IV. District Mission and School Board Goals: The mission statement was read by Member Hoepfner and the goals were read by Member O'Loughlin.

V. Approval of the Agenda

Motion by: Member Pelletier to amend the agenda and move action item XI. A. to the next meeting; Second by: Member O'Loughlin; Vote: 7 ayes, 0 nays, Motion Carried.

VI. Superintendent's Report

Superintendent Pontrelli reported:

- A fantastic start to the new school year!
- Thanked the transportation team for smooth beginning.
- Presented at the Stillwater Retired Educators Association lunch this past week
- Attended the United Way of Washington County East Leadership Breakfast where Principal Fields was the featured speaker
- Welcomed the two new student representatives to the school board

VII. Introductory Items

A. Superintendent Pontrelli introduced Gina Doe, Anna Wilcek, and Caitlyn Willis, new administrators, to the Board Members.

B. Student Report

Abdul Mohamed reported that is proud that he and Nikhil Kumaran are the first African-American co-presidents of the Student Council at Stillwater Area High School.

The students reported:

- They are proud to represent the student voice
- They are working with school administration on the new cell phone use policy and the door opening system in the mornings
- The Academic Lettering Ceremony is scheduled for Monday, September 17th
- Debate has started for the year
- Homecoming events are schedule for the week leading up to the big game on the 28th
- A homecoming dance is scheduled for September 22nd.

VIII. Open Forum

1. Wendy Schmalz, 2265 Kings Drive, thanked the board for adding Ready, Set, Go! Conferences to the calendar.
2. Tamara Tinkham, 4815 Lilac Place N, extended an invitation to the Struggling Readers Talk.
3. Tom Voight, 2875 Manning Ave. N. talked about the demographics for the Brookview and Oak Park.
4. Suzy Lindeberg, 3120 Ilo Way, spoke to the board about the location of the Transition Program.
5. Alison Sherman, 10954 Ashley Ln., spoke to the board about the Oak Park conversation.
6. Andrew Polehna, 1291 Pebble Beach Dr., urged the board to unite.
7. DeeDee Armstrong, Afton, MN asked a bunch questions.
8. Sarah Huhnerkoch, 522 Broadway St. S., gave a snapshot of the Adult Basic Education Program.
9. Loren Sheffer, 4855 McDonald Dr. Cr. No., talked about school security.

IX. Consent Agenda

- A. Minutes of August 23, 2018 School Board Meeting
- B. Disbursement Register August 25 – September 14, 2018
- C. Human Resources Personnel Report
- D. Series 300 Policies School District Administration
- E. Field trip for 1 coach and 6 students to travel to Indianapolis, IN, October 23 – 27, 2018 for the National FFA Convention and Expo/Career Show
- F. Field trip for 1 director, 6 chaperones and 57 students to travel to Boston, MA, March 27-31, 2019 for the concert orchestra spring tour

Motion by: Member Stivland to approve A, C, D, E, and F; Second by: Member Pearson; Vote: 7 ayes, 0 nays, Motion Carried.

Motion by: Member O'Loughlin to approve B; Second by: Member Pearson; Vote: 6 ayes, 1 (Ptacek) nays, Motion Carried.

X. Reports

A. First Day of School

Dr. McDowell and Ms. Hoheisel presented information on the first days of school for the 2018-2019 school year. New for this year were the Ready Set Go Conferences for elementary schools.

B. PROPs and Homecoming

Ms. Keister presented information on the Ponies Recognizing Other Ponies (PROPs) staff recognition program. She also shared a homecoming carnival video.

C. School Board Meeting Calendar 2018 - Location and Format

The school board will discuss their calendar for the remainder of 2018 at the September 27 business meeting.

D. Facility & Financial Considerations of Oak Park and Brookview

School board members had a discussion about the future of several facilities in the district - specifically Brookview Elementary, the Central Services Building and Oak Park.

Board members considered the implications of a possible expansion of Brookview Elementary. The board also engaged in conversation about the proposed move of Central Services staff to the former Oak Park school. The board voted to table the discussion of moving CSB staff to Oak Park until they have the opportunity to further discuss the financial impact and consider future facility needs within the district.

The board will continue to have conversations about Oak Park's future, as well as a possible expansion of Brookview, as they dig deeper into demographic and financial projections at upcoming meetings.

Motion by: Member Stivland to table the conversation of moving district staff to Oak Park until the board discusses the financial impact and future facility needs. Second by: Member Pearson; Vote: 7 ayes, 0 nays, Motion Carried.

XI. Action Items

A. School Board Meeting Calendar 2018 - Day of Week

This item was removed by an amendment at the beginning of the meeting.

XII. Board Member Reports

A. Board Chair Report

Board Chair Pelletier reported that the City of Bayport is keeping an eye on the increased amount of traffic by the school.

B. Board Member Reports

1. Mr. Hovland reported he has begun visiting all of the schools.
2. Mr. Hoepfner announced an invitation to hear a presentation on school safety. The presentation will be held on October 10 at 6:30 p.m. at the Unitarian Church in White Bear Lake.
3. Ms. Stivland reported she will be attending MSBA Phase 3 and Phase 4 workshops this week.
4. Ms. O'Loughlin reported on the Partnership Plan board on August 28 and announced they have a retreat scheduled for October 30.
5. Ms. Pearson reported on the Community Education Advisory Committee she attended.
6. Mr. Ptacek shared the Talking Points from the latest 916 board meeting and provided information on the upcoming MSBA advocacy tour. He also encouraged everyone to attend the SEE meeting on September 21st.

C. Working Group Reports

1. Mr. Hoepfner thanked the board for approving the 300 Series policies and reported the policy working group will begin working on the 400 Series policies.
2. Ms. O'Loughlin reported the Finance and Operations working group will meet October 3rd to review the audit that will be presented at the October 11 business meeting.
3. Members of the Community Engagement working group reported the World's Best Workforce Advisory Committee is scheduled to meet on September 18th.

XIII. Adjournment

The meeting adjourned at 10:07 p.m.

Respectfully submitted, Paula O'Loughlin, school board clerk.