



# Stillwater

## AREA PUBLIC SCHOOLS

Independent School District 834  
Central Services, 1875 South Greeley Street, Stillwater, MN  
School Board Special Meeting Minutes - June 22, 2018 at 8:00 a.m.

### **I. Call to Order**

The meeting was called to order at 8:00 a.m.

### **II. Roll Call**

Members Present: Jennifer Pelletier, chair; Sarah Stivland, vice chair (8:04); Shelley Pearson, treasurer; George Hoepfner, director; Mike Ptacek, director; Superintendent Pontrelli. Members excused: Paula O'Loughlin

### **III. Pledge of Allegiance**

The Pledge of Allegiance was led by Board Chair Pelletier.

### **IV. District Mission Statement and School Board Goals**

The District Mission statement was read by Member Pearson and the School Board Goals were read by Member Hoepfner.

### **V. Approval of the Agenda**

The agenda for the meeting was approved.

*Motion by: Member Pearson; Second by: Member Hoepfner; Vote: 4 ayes, 0 nays. Motion Carried.*

### **VI. Action Items**

A. Resolution Establishing the Procedure and Schedule to Fill a School Board Vacancy by Appointment

Board Member Pelletier moved the adoption of the following resolution:

WHEREAS, a vacancy exists on the School Board due to the resignation of Board member Tom Lehmann; and

WHEREAS, the vacant position expires on the first Monday in January, 2019; and

WHEREAS, Minnesota Statutes §123B.09, subd. 5b requires that the vacant School Board position be filled by appointment by the School Board until a special election is held in conjunction with the next general election.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 834 as follows:

1. The School Board will appoint an individual to serve on the School Board until a successor is elected by special election at the time of the next general election.
2. The School District has placed a statement on the School District's website announcing that a vacancy exists on the School Board and that individuals interested in being considered for appointment may submit an application, which will be available on the website on June 22, 2018.
3. The School Board authorizes the School Board's secretary to accept applications from individuals interested in appointment to the vacant School Board position beginning on June 22, 2018 (no later than noon) and ending on June 29, 2018 at 3:00 p.m.

4. A special School Board meeting shall be held on July 11, 2018 to interview all eligible individuals who have submitted complete applications for the Board position, and the Board may identify an applicant to recommend for appointment at the School Board's next regular meeting on July 12, 2018.

5. The appointment to the vacant position shall be made at the School Board's regular meeting on July 12, 2018 by resolution adopted by a simple majority vote of a quorum of the School Board and entered into the minutes. The appointment shall be effective on the 31<sup>st</sup> day following the School Board's resolution making the appointment, absent receipt of a valid petition rejecting the appointee in compliance with the requirements under Minnesota Statutes §123B.09, subd. 5b(b).

The motion for the foregoing resolution was seconded by Member Hoepfner.

The following voted in favor of the resolution: Hoepfner, Pearson, Pelletier, Ptacek, Stivland

The following voted against the resolution: None

WHEREUPON said resolution was duly declared passed and adopted.

## **VII. Adjournment**

The meeting adjourned at 8:07 a.m.

*Motion by: Member Pearson; Second by: Member Stivland; Vote: 5 ayes, 0 nays. Motion Carried.*