



Independent School District No. 834 – Stillwater Area Public Schools
Stillwater City Hall, 216 North 4th Street, Stillwater, MN
May 24, 2018 – 6:00 p.m. Meeting Minutes

I. Call to Order: The meeting was called to order at 6:00 p.m.

II. Roll Call: Present: Tom Lehmann, chair; Jenifer Pelletier, vice chair; Paula O'Loughlin, clerk (6:22); Shelley Pearson, treasurer; George Hoepfner, director; Mike Ptacek, director; Sarah Stivland, director; Superintendent Pontrelli (ex-officio)
Student Member present: Annabel Gregg

III. Pledge of Allegiance: Board chair Lehmann led Pledge of Allegiance.

IV. District Mission and School Board Goals: The mission statement was read by Member Pelletier and the goals were read by Member Stivland.

V. Approval of the Agenda

Motion by: Member Pearson; Second by: Member Pelletier; Vote: 6 ayes, 0 nays, Motion Carried.

VI. Superintendent's Report

Superintendent Pontrelli

- Reported on the many events taking place at the end of year
- Thanks the benefactors who presented over \$700,000 in scholarships to our students
- Congratulated the 916 scholarship recipients
- Announced the Distinguished Alumni for 2018

VII. Introductory Items

A. Student Report

Ms. Gregg provided an update on academics and activities that are taking place at Stillwater Area High School.

She introduced Abdul Mohamed and Nikhil Kumaran to the school board. Abdul and Nikhil will be the student representative to the school board for the 2018-2019 school year.

Board chair Lehmann presented Annabel a certificate and thanked her for service this past year.

B. District Recognition

Superintendent Pontrelli recognized the instructional coaches for their dedication and the support they offer to our teachers.

VIII. Open Forum

There were no speakers.

IX. Consent Agenda

A. Minutes of May 10, 2018 School Board Meeting

B. Accept Gifts and Donations April 2018

C. Disbursement Register May 3 – 17, 2018

D. Treasurer's Report April 2018

E. Human Resources Personnel Report

Motion by: Member Pelletier; Second by: Member Pearson; Vote: 7 ayes, 0 nays, Motion Carried.

F. District-wide Flooring Replacement

Motion by: Member Stivland; Second by: Member Hoepfner; Vote: 6 ayes, 1 nay (Ptacek) Motion Carried.

G. Model Plan for Lead in School Drinking Water

Motion by: Member Pearson; Second by: Member Stivland; Vote: 7 ayes, 0 nays, Motion Carried.

X. Reports

There were no reports for this meeting.

XI. Action Items

A. Read Well by Third Grade Plan

Ms. Karen Latterell, Curriculum Lead. Requested approval of the Stillwater Area Public Schools Read Well By Third Grade Plan. Minnesota Statutes, section 120B.12 (Read Well by Third Grade) on reading proficiency for all students in Kindergarten through Grade 2 requires approval and submission of this plan.

Motion by: Member Pelletier; Second by: Member O'Loughlin; Vote: 7 ayes, 0 nays, Motion Carried.

XII. Board Member Reports

A. Board Chair Report

1. Mr. Lehmann announced that June 21 will be his last board meeting. He reported on the end of the year events. Congratulated Everett Kroll in winning first place in the National Science Fair in the category of biomedicine. Announced a work session is scheduled for May 29 on the topic of finance. .

B. Board Member Reports

1. Mr. Hoepfner reported on the EMID meeting, Special Education graduation, and shared a new idea for signing day.
2. Ms. Pearson also shared a new idea for signing day, reported on the scholarship night, and attended the Baccalaureate Ceremony and also the fifth grade track meet.
3. Ms. Pelletier reported on the scholarship ceremony, AMSD, and an Andersen Windows event.
4. Mr. Ptacek reported on the SEE meeting and provided a legislative update.
5. Ms. O'Loughlin thanked the teachers and staff for their work this year and wished them a good summer.

C. Working Group Reports

1. Ms. Pelletier reported on the first WBWF Advisory Committee meeting
2. Mr. Hoepfner distributed the Series 200 draft policies to board members on behalf of the policy group.
3. Ms. O'Loughlin reported the finance working group met last week.

Chair Lehmann thanked the staff and teacher for all of their work during this transition year and wished them well.

XI. Adjournment

The meeting adjourned to closed session at 7:20 p.m. to discuss property identified as Marine Elementary School pursuant to Minnesota Statute §13D.05 Subd.(3) to develop or consider offers or counteroffers for the purchase or sale of real or personal property.

Motion by: Member Stivland; Second by: Member Pearson; Vote: 7 ayes, 0 nays, Motion Carried

The closed session adjourned to open meeting at 8:14 p.m.

Motion by: Member O'Loughlin; Second by: Member Lehmann; Vote: 7 ayes, 0 nays, Motion Carried

The meeting adjourned at 8:14 p.m.

Motion by: Member Hoepfner; Second by: Member Lehmann; Vote: 7 ayes, 0 nays, Motion Carried

Respectfully submitted, Paula O'Loughlin, school board clerk.