



Independent School District No. 834 – Stillwater Area Public Schools  
Stillwater City Hall, 216 North 4<sup>th</sup> Street, Stillwater, MN  
April 26, 2018 – 5:00 p.m. Special Meeting Minutes

I. Call to Order: The meeting was called to order at 5:02 p.m.

II. Roll Call: Present: Tom Lehmann, chair; Jenifer Pelletier, vice chair (5:06); Shelley Pearson, treasurer; Paula O'Loughlin, clerk; George Hoepfner, director; Mike Ptacek, director; Sarah Stivland, director; Superintendent Pontrelli (ex-officio)  
Student Members present: Annabel Gregg and Ava Yokanovich

III. Approval of the Agenda

*Motion by: Member Pearson; Second by: Member Stivland; Vote: 6 ayes, 0 nays, Motion Carried.*

IV. Adjourn to Closed Session for preliminary consideration of allegations against individuals subject to Board authority, as required under MN Statutes Section 13D.05, subd. 2(b)

Member Ptacek desired to have the meeting open.

Member Stivland desired to have the meeting open.

Board chair Lehmann distributed a report for the members to read.

Board chair Lehmann collected the reports.

V. Adjourn to Open Meeting (not necessary since it was not closed)

VI. Pledge of Allegiance: Board chair Lehmann led Pledge of Allegiance.

VII. District Mission and School Board Goals: The mission statement was read by Member Ptacek and the goals were read by Member O'Loughlin.

VIII. Superintendent's Report

Superintendent

- Provided an update on the district's dyslexia screening process
- Responded to Andrea McCready's open forum request from the April 12 meeting.
- Announced that Reader's Choice Awards named Stillwater High School as the best school, Mr. Andy Fields as the best principal and the Rutherford Elementary PTA as the best PTA.
- Announced that the Partnership Party raised \$34,000 for elementary Yoga Calm programs.
- Reported on the April 24 Mental Health Collaborative meeting.
- Invited everyone to attend the Youth Service Bureau Gala event on May 4.

IX. Introductory Items

A. Student Report

Ms. Gregg provided an update on the academic, athletics and activities that are taking place at Stillwater Area High School.

## B. District Recognition

Superintendent Pontrelli introduced Dr. George Nolan, director of personalized learning and Johnny Allen who spoke about the JK Movement which is a tutoring and mentoring program for middle school youth.

## X. Open Forum

1. Carl Blondin, 617 Sunrise Ave. spoke about the demographic study and the proposed changes to open forum.
2. Loren Sheffer, 4785 McDonald Dr. Ct. N., Stillwater, spoke about school safety.

## XI. Consent Agenda

- A. Minutes of April 12, 2018 School Board Meeting
- B. Accept Gifts and Donations March 2018
- C. Disbursement Register April 6 - 19, 2018
- D. Treasurer's Report March 2018
- E. Human Resources Personnel Report
- F. Joint Powers Agreement for Food Services between Independent School District No. 834 - Stillwater and Independent School District No. 832 – Mahtomedi
- G. School Nutrition Program Joint Agreement with St. Croix Catholic School
- H. School Nutrition Program Joint Agreement with NE Metro 916 Program at ECFC
- I. School Nutrition Program Joint Agreement with Pankalo 916 Program
- J. Stillwater Middle School Pavement Rehabilitation

*Motion by: Member O'Loughlin; Second by: Member Stivland; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.*

The school board recessed from 7:00 – 7:10 p.m.

## XII. Reports

### A. Demographic Study

Dennis Cheesbrow from TeamWorks International provided a high level overview of the demographic, enrollment, housing and learning trends for the Stillwater Area Public School District. The school board will have a work session in the near future to study the data more in depth.

### B. Dyslexia Resolution

Member Hoepfner introduced a resolution requesting that NE Metro 916 hire a specialist of dyslexia to assist member districts in providing high quality services to students. The board moved to vote on the resolution and have it brought to the next NE Metro 916 board meeting.

*Motion by: Member O'Loughlin; Second by: Member Hoepfner, Vote: 5 ayes, 2 nays (Ptacek and Stivland). Motion Carried.*

## XIII. Action Items

### A. World's Best Workforce Advisory Committee Roster

The community engagement working group received applications from community members who are interested in serving on advisory committee. The working group reviewed all of the applications and submitted 23 names for the roster and recommended that the board adopt the roster. The role of the group is to provide advice to the school board, and help engage the public in the district's work to ensure all students are career and college ready. Stillwater's World's Best Workforce (WBWF) plan meets the goals of Minnesota's World's Best Workforce legislation, which was passed in 2013 to ensure every school district in the state is making strides to increase student performance.

*Motion by: Member Stivland; Second by: Member Ptacek, Vote: 6 ayes, 1 nay (O'Loughlin). Motion Carried.*

## Open Forum Procedures

The policy working group recommended a change to the open forum procedures. After much discussion the items was tabled.

#### XIV. Board Member Reports

##### A. Board Chair Report

1. Mr. Lehmann reported he attended the Partnership Party. He also announced the board held a work session on April 16 on the strategic planning process and portrait of a graduate and finance work sessions are scheduled.

##### B. Board Member Reports

1. Mr. Ptacek reported he attended a tour of Pankalo School and the SEE general membership meeting.
2. Ms. Pelletier reported she attended the AMSD meeting and was involved in the scholarship selection committee at the high school.
3. Mr. Hoepfner reported on the recent EMID meeting.
4. Ms. Stivland reported she attended the AMSD meeting and Mental Health meeting.

##### C. Working Group Reports

1. Mr. Hoepfner the policy working group is nearing completion of the 200 series policies.
2. Ms. Pelletier reported on the work of the community engagement group.
3. Ms. O'Loughlin reported the finance working group is scheduled to meet on May 3, 2018.

#### XV. Adjournment

The meeting adjourned at 8:27 p.m.

*Respectfully submitted, Paula O'Loughlin, school board clerk.*