



Independent School District No. 834 – Stillwater Area Public Schools  
Stillwater City Hall, 216 North 4<sup>th</sup> Street, Stillwater, MN  
March 29, 2018 – 6:00 p.m. Meeting Minutes

I. Call to Order: The meeting was called to order at 6:00 p.m.

II. Roll Call: Present: Tom Lehmann, chair; Jenifer Pelletier, vice chair; Shelley Pearson, treasurer; Paula O'Loughlin, clerk; George Hoepfner, director; Mike Ptacek, director; Sarah Stivland, director; Superintendent Pontrelli (ex-officio) Student Members present: Annabel Gregg and Ava Yokanovich

III. Pledge of Allegiance: Board chair Lehmann led Pledge of Allegiance.

IV. District Mission and School Board Goals: The mission statement was read by Member Ptacek and the goals were read by Member Lehmann.

V. Approval of the Agenda

*Motion by: Member Stivland; Second by: Member Pearson; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.*

VI. Superintendent's Report

Superintendent

- Responded to open forum from March 29
- Announced she is sharing the adapting planning process with building staff
- Congratulated the recipients of the Partnership Awards
- Announced there is no school tomorrow
- Reported that administrators are participating in the Shadow a Student Challenge

VII. Introductory Items

A. Student Report

The students reported:

- Provided a sports update.
- Announced the ninth and tenth grade formal will be held April 22
- The theater is presenting *Bye Bye Birdie*
- The Wind Symphony will be performing on April 17
- Students participated in the walkout on March 14
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B. District Recognition

Superintendent Pontrelli introduced Reid Ballantyne State Champion Wrestler and congratulated the adapted floor hockey team on their inaugural season

VIII. Open Forum

1. Sara Letourneau, 1205 Settlers Ave, asked the board to vote no on the literacy curriculum
2. Jill Fischer, 10781 75<sup>th</sup> St. N., asked the board to vote no on the literacy curriculum

3. Sam Dresser, 4815 Lilac Place N., asked the board to vote no on the literacy curriculum
4. Gudrun Willett, 811 3<sup>rd</sup> St. S., asked the board to vote no on the literacy curriculum
5. Toddess Yohouness, 588 Gateway Place, asked the board to vote no on the literacy curriculum
6. Tamara Tinkham and Rachel Berger asked the board to vote no on the literacy curriculum
7. Nisha Anderson, 5440 Oakgreen Ave. N., asked the board and administration to consider adjusting class size at Andersen Elementary.
8. Benjamin Davis, 1818 1<sup>st</sup> St. N., spoke of the need for a new bus terminal.
9. Deb Wyss, 5919 Oldfield Ave. N, spoke of the class sizes at Andersen Elementary
10. Nicole Bartlett, 5663 Obrien Ave. N., spoke of the class sizes at Andersen Elementary
11. Kristie Mack, 421 West Pine St. spoke of district priorities
12. Meara White, 307 Edgewood Ave., asked the board to vote no on the literacy curriculum

#### IX. Consent Agenda

- A. Minutes of March 8, 2018 School Board Meeting
- B. Accept Gifts and Donations February 2018
- C. Disbursement Register March 1 - 20, 2018
- D. Treasurer's Report February 2018
- E. Human Resources Personnel Report

*Motion by: Member Pelletier; Second by: Member Stivland; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.*

#### X. Reports

- A. Portrait of a Graduate Community Engagement Feedback

For the past 20 months we've been asking our teachers, students, business leaders and community members to think about what a Stillwater graduate should look like. This feedback will be considered as district leaders work with board members to adopt a Portrait of a Graduate that defines what skills, attributes and experiences our students need for success after high school. The portrait is an important document that will be the foundation of our next strategic plan. Ms. Keister provides an update to the board on the information that has been gathered thus far, as well as shared next steps in the planning process.

#### XI. Action Items

- A. Literacy Curriculum Purchase

At the January 18, 2018 school board meeting, board members were presented with information regarding the elementary literacy review and curriculum adoption process. The purpose of that report was to inform the school board per Policy R 1.2 and to inform that we are in Year 2 of the curriculum framework administrative process and procedures. Year 2 focuses on evaluation and recommendation. Year 3 is the stage of implementation. Ms. Larson, Director of Learning and Student Engagement requested approval to order the necessary instructional materials supporting the adoption of the curriculum for the 2018-19 school year. The purchase of instructional materials will be over \$100,000.

*Motion to table by: Member O'Loughlin; Second by: Member Pelletier; Roll Call Vote: 3 (Pelletier, O'Loughlin, Ptacek) ayes, 4 (Lehmann, Pearson, Hoepfner, Stivland) nays, Motion Failed.*

*Motion to adopt the literacy curriculum purchase by Member Hoepfner; Seconded by Chair Lehmann; Amended by Chair Lehmann to adopt and also strengthen tier II interventions with an emphasis on dyslexia; Roll Call Vote: 5 (Lehmann, Pelletier, O'Loughlin, Hoepfner, Ptacek) ayes, 2 (Pearson, Stivland) nays, Motion Carried.*

- B. Transportation Terminal Property Purchase Agreement

Ms. Kristen Hoheisel provided information regarding a \$ 5 million purchase agreement for property located at 11530 Hudson Blvd N, in the City of Lake Elmo, County of Washington, Minnesota, for a transportation terminal that was approved as part of the referendum vote on May 12, 2015.

*Motion by: Member O'Loughlin; Second by: Member Hoepner; Roll Call Vote: 4 (Lehmann, Pelletier, O'Loughlin, Hoepner) ayes, 3 (Pearson, Ptacek, Stivland) nays. Motion Carried.*

## XII. Board Member Reports

### A. Board Chair Report

1. Mr. Lehmann reported on the finance work session and announced there will be more work sessions on the topic of finance.

### B. Board Member Reports

1. Mr. Ptacek provided a legislative update.

22. Mr. Hoepner reported he attend the March 14 walk out at the high school and MSBA Day at the Capitol

### C. Working Group Reports

1. Ms. O'Loughlin reported the finance working group will meet to determine the schedule of future budget work sessions.

2. Ms. Pelletier reported the community engagement working group is reviewing applications for the World's Best Work Force.

## XI. Adjournment

The meeting adjourned at 10:34 p.m.

*Respectfully submitted, Paula O'Loughlin, school board clerk.*