



Independent School District No. 834 – Stillwater Area Public Schools
Stillwater City Hall, 216 North 4th Street, Stillwater, MN
November 16, 2017 – 6:00 p.m. Meeting Minutes

I. Call to Order: The meeting was called to order at 6:00 p.m.

II. Roll Call: Present: George Hoepfner, chair; Paula O'Loughlin, vice chair; Tom Lehmann, treasurer; Jennifer Pelletier, clerk; Shelley Pearson, director; Mike Ptacek, director; Sarah Stivland, director; Superintendent Pontrelli (ex-officio) Student Members excused: Annabel Gregg and Ava Yokanovich

III. Pledge of Allegiance: Board chair Hoepfner led Pledge of Allegiance.

IV. District Mission and School Board Goals: The mission statement was read by Member Pearson and the goals were read by Member Lehmann.

V. Approval of the Agenda

The agenda for the meeting was approved.

Motion by: Member Pearson; Second by: Member Pelletier; Vote: 7 ayes, 0 nays, Motion Carried.

VI. Superintendent's Report

Superintendent Pontrelli:

- 156 student memberships have been sold at the Pony Activity Center
- The kindergarten enrollment information is being mailed tomorrow
- Attended the Community Ed Advisory Council meeting
- Held a Superintendent Advisory Council meeting
- Met with the Decoding Dyslexia parent group
- Enjoyed dinner at Leo's Malt Shop, hosted by the 5th grade students from Andersen Elementary
- Announced Community Conversations on the topic of Portrait of a Graduate will be held December 4 and December 12.
- Announced the board will hold a work session on school finance and the budget process on Nov. 28
- The transition students are hosting a Thanksgiving dinner next Wednesday

VII. Introductory Items

A. Student Report

The student members were excused from attending the meeting due to other commitments.

- Board Chair Hoepfner reported on the Veteran's Day program in which our students and staff were involved.
- B. District Recognition

1. Superintendent Pontrelli recognized the Kent Musser, Orchestra teacher on his acceptance of the MN String and Orchestra Teachers Association.

2. Superintendent Pontrelli recognized the State Champion Mountain Bike Team.

VIII. Open Forum

1. Kari Larkey, 1918A 70th Ave., Dresser, WI spoke in favor of calendar option B+

2. Rachel Bugbee, 1427 Lydia Circle, Stillwater, spoke about teacher/staff mental health.

3. Margaret Kirkwold, 1484 Tamberwood Trl., Woodbury, spoke in favor of calendar option B+

4. Gwen Roden, 510 5th Street, Marine on St. Croix, spoke about Marine Elementary.
5. Karen Latterell, 2108 Cottage Grove Dr., Woodbury, shared thank you cards from students with the school board.
6. Carl Blondin, 617 Sunrise Ave., spoke about the current litigation.

IX. Consent Agenda

- A. Minutes of November 9, 2017 Special Board Meeting
- B. Minutes of November 9, 2017 School Board Meeting
- C. Accept Gifts and Donations October 2017
- D. Disbursement Register November 3 – 8, 2017
- E. Treasurer's Report October 2017
- F. Human Resources Personnel Report
- G. Procurement of Waste Removal Service

Motion by: Member Pearson; Second by: Member O'Loughlin; Vote: 7 ayes, 0 nays, Motion Carried.

X. Reports

A. 2017 District Enrollment

Superintendent Pontrelli presented the enrollment summary information for the 2017 school year. There are 8,220 students enrolled in grades K-12.

B. Course Addition, Revisions, Deletions

Ms. Larson, director of learning and student engagement, presented the course change recommendations for the 2018-19 school year as proposed by the Curriculum Advisory Council. Action on the course changes will be requested at the December 14 school board meeting.

C. Navigating Change Family Survey

Ms. Keister, manager of communications, shared the results of survey. The topic of the survey was transitions. There were 498 respondents, 72% rated the transition as good or very good.

XI. Action Items

A. 2018 Legislative Platform

The Legislative Working Group presented the platform for 2018. It contains two priorities. One relating to the special education cross-subsidy the other related to public pensions.

Motion by: Member Ptacek; Second by: Member Pearson; Vote: 7 ayes, 0 nays, Motion Carried.

B. Combined Polling Locations

The school board approved the following resolution:

BE IT RESOLVED by the School Board of Independent School District No.834, State of Minnesota, as follows

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.
2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality.

The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

Municipal Precinct	Polling Location (2018 General Election)	Combined Polling Location (2018 Special Election)	Street Address	City
Afton W1 P1, W2 P1, W3 P1, W4 P1	Shepherd of the Valley Lutheran Church	Shepherd of the Valley Lutheran Church	14107 Hudson Road S	Afton
Denmark	Denmark Town Hall		14008 90 th Street S	Hastings
Bayport	Bayport City Hall	Bayport City Hall	294 3rd St N	Bayport
Baytown Twp	Baytown Community Building	Baytown Community Building	4020 McDonald Drive N	Stillwater
Grant	Woodbury Lutheran Oak Hill Campus	Woodbury Lutheran Oak Hill Campus	9050 60th St. N.	Stillwater
Hugo W3, P3A	Hugo City Hall	Hugo City Hall	14669 Fitzgerald Avenue N	Hugo

Hugo W3, P3B	Rice Lake Centre Hugo Public Works Building	Rice Lake Centre Hugo Public Works Building	6900 137 th Street N	Hugo
Lake Elmo P1	Lake Elmo Fire Hall	Lake Elmo City Hall	3510 Laverne Avenue N	Lake Elmo
Lake Elmo P2	Lake Elmo City Hall		3800 Laverne Avenue N	Lake Elmo
Lakeland	Afton-Lakeland Elementary School	Afton-Lakeland Elementary School	475 St. Croix Trail S	Lakeland
Lake St. Croix Beach	Lake St. Croix Beach City Hall		16455 20 th St. S	Lakeland
St. Mary's Point	St. Mary's Point City Hall		16491 St. Mary's Point St. S	Lakeland
Lakeland Shores	St. Croix Embrace Church	St. Croix Embrace Church	16600 7 th Street South	Lakeland
Marine On St. Croix	Marine on St. Croix City Hall	Marine on St. Croix City Hall	121 Judd Street	Marine
Oak Park Heights	Oak Park Heights City Hall	Oak Park Heights City Hall	14168 Oak Park Blvd. N	Stillwater
May Twp	May Town Hall	May Town Hall	13939 Norell Avenue N	Marine
Scandia	Scandia Community Center		14727 209 th Street N	Scandia
Stillwater W1 P1	First United Methodist Church	First United Methodist Church	813 Myrtle St. W	Stillwater
Stillwater W1 P2	St. Paul Lutheran Church	St. Paul Lutheran Church	605 5 th St. S.	Stillwater
Stillwater W2 P3	Ascension Episcopal Church	Ascension Episcopal Church	214 3 rd St. N.	Stillwater
Stillwater W2 P4	Trinity Lutheran Church	Trinity Lutheran Church	115 4 th St. N	Stillwater
Stillwater W3 P5	Stillwater Readiness Center (Armory)	Stillwater Readiness Center (Armory)	250 Mary Knoll Drive	Stillwater
Stillwater W4 P7	Our Saviors Lutheran Church	Our Saviors Lutheran Church	1616 Olive St. W	Stillwater
Stillwater W4 P8	Rutherford Elementary School	Rutherford Elementary School	115 Rutherford Road	Stillwater
Stillwater Township	Stillwater Town Hall	Stillwater Town Hall	13636 90 th St. N.	Stillwater
West Lakeland Twp	Oak-Land Middle School	Oak-Land Middle School	820 Manning Avenue N.	Lake Elmo
Woodbury P7	King of Kings Lutheran Church	St. John's Lutheran	1583 Radio Drive	Woodbury
Woodbury P8	St. John's Lutheran Church		1975 St. John's Drive	Woodbury
Woodbury P9A	Eagle Brook Church	Eagle Brook Church	11125 Eastview Road	Woodbury

3. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

Motion by: Member Lehmann; Second by: Member O'Loughlin; Vote: 5 ayes, 2 nays (Ptacek, Stivland), Motion Carried.

C. Second Reading: Policy 101 – Legal Status of School District

The school board approved the policy.

Motion by: Member Lehmann; Second by: Member Pelletier; Vote: 7 ayes, 0 nays, Motion Carried.

D. Second Reading: Policy 101.1 – Name of the School District

The school board approved the policy.

Motion by: Member Lehmann; Second by: Member Pelletier; Vote: 7 ayes, 0 nays, Motion Carried.

E. Second Reading: Policy 102 – Equal Educational Opportunity

The school board approved the policy.

Motion by: Member Lehmann; Second by: Member Pelletier; Vote: 7 ayes, 0 nays, Motion Carried.

F. Second Reading: Policy 103 – Complaints-Students, Employees, Parents, Other Persons

This policy will go back to legal counsel for clarification around information related to the MN Government Data Practices Act.

Motion by: Member Pelletier; Failed for lack of second.

G. Second Reading: Policy 104 – School District Mission Statement

The school board approved the policy with a modification.

Motion by: Member Hoepfner; Second by: Member Pelletier; Vote: 7 ayes, 0 nays, Motion Carried.

H. Second Reading: Policy 531 - Pledge of Allegiance

The school board approved the policy.

Motion by: Member Lehmann; Second by: Member Pelletier; Vote: 7 ayes, 0 nays, Motion Carried.

I. 2018-2019 School Year Calendar

Dr. McDowell presented calendar option B+ which reduces the number of broken weeks for students and also provides K-5 students conference time at the beginning of the year.

Motion to table the item by: Member Pearson; Second by: Member Stivland; Vote: 3 ayes (Pearson, Ptacek, Stivland), 4 nays (Hoepfner, Lehmann, Pelletier, O'Loughlin), Motion Failed.

Motion to approve calendar option B+: Member Lehmann; Second by: Member O'Loughlin; Vote: 4 ayes (Hoepfner, Lehmann, Pelletier, O'Loughlin); 3 nays (Pearson, Ptacek, Stivland); Motion Carried.

J. 2017-2019 St. Croix Education Association Master Contract

The school board approved the contract.

Motion by: Member Pearson; Second by: Member Stivland; Vote: 6 ayes, 0 nays, 1 recused (Hoepfner) Motion Carried.

K. 2017-2019 Principals' Association Master Contract – Ms. Moen

The school board approved the contract.

Motion by: Member Pelletier; Second by: Member O'Loughlin; Vote: 7 ayes, 0 nays, Motion Carried.

XII. Board Member Reports

A. Board Chair Report

1. Mr. Hoepfner reported answers to the open forum questions related to data practices were email to the person asking the questions.

Board Member Reports

1. Mr. Ptacek reported that SEE and AMSD are both holding meetings on December 8 and that he has shared the SEE legislative platform with his colleagues. He also reported that the MSBA Delegate Assembly will be meeting on December 1st and 2nd.

2. Ms. Pearson announced that the Stillwater Noon Rotary Sampler will be raising funds for our ALC program. An event is planned for January 26, 2018 at the Lake Elmo Inn Events Center.

4. Ms. O'Loughlin thanked all the students involved in music for the dedication.

5. Ms. Pelletier announced she was proud of our music programs

Working Group Reports

1. Ms. Pelletier reported on the policy working meeting in which more policies are being reviewed.

2. Mr. Hoepfner reported the personnel working group is working on the superintendent's contract.

XI. Adjournment

The meeting adjourned at 9:23 p.m.

Motion by: Member Hoepfner; Second by: Member Pearson; Vote: 7 ayes, 0 nays, Motion Carried.

Respectfully submitted, Jennifer Pelletier, school board clerk.