



Independent School District No. 834 – Stillwater Area Public Schools
Stillwater City Hall, 216 North 4th Street, Stillwater, MN
November 9, 2017 – 6:00 p.m. Meeting Minutes

I. Call to Order: The meeting was called to order at 6:00 p.m.

II. Roll Call: Present: George Hoepfner, chair; Paula O'Loughlin, vice chair (left at 7:12 p.m.); Tom Lehmann, treasurer; Jennifer Pelletier, clerk; Shelley Pearson, director; Mike Ptacek, director; Sarah Stivland, director; Superintendent Pontrelli (ex-officio) Student Members: Annabel Gregg and Ava Yokanovich

III. Pledge of Allegiance: Board chair Hoepfner led Pledge of Allegiance.

IV. District Mission and School Board Goals: The mission statement was read by Member Pearson and the goals were read by Member Ptacek.

V. Approval of the Agenda

The agenda for the meeting was approved.

Motion by: Member Pearson; Second by: Member Stivland; Vote: 7 ayes, 0 nays, Motion Carried.

VI. Superintendent's Report

Superintendent Pontrelli:

- Students are making cards for service members in honor of Veteran's Day
- Governor Dayton proclaimed today Community Education Day
- Extended thank you to all who participated in the community mental health conversation
- Toured Brookview with executives from Epson Company, Japan to review classroom technology
- The AMSD conference in December will focus on the Reimagine MN initiative
- A meeting with parents of the Decoding Dyslexia group is planned for next week

VII. Introductory Items

A. Student Report

The student members provided an update on the academics, activities and sports taking place.

They announced:

- November 2nd marked the end of Quarter 1
- Student council surveyed the student body on the topic of flextime
- In response to a student petition, two red microwaves were installed in the cafeteria
- Provided an update on the ending of the fall sports
- The choir performed at St. Andrews
- Amnesty International Club is holding a clothing drive. Donations will be given to Valley Outreach
- National Honor Society is holding a food drive the week of Thanksgiving. Donations will be given to Valley Outreach
- Student Council is holding an overnight retreat

B. District Recognition

1. Superintendent Pontrelli recognized the Sara Damon on her Distinguished Educator Award.

2. Superintendent Pontrelli recognized Rachel Steil, Laurie Hansen, and Editors in Chiefs for awards they received from MN High School Press Association.

VIII. Open Forum

1. Karen Latterell, 2108 Cottage Grove Drive, Woodbury, spoke in favor of calendar option B.
2. Sandi Hayner, 1357 Lydia Circle, Stillwater, questioned the district's data practices.

IX. Consent Agenda

- A. Minutes of October 26, 2017 Special Board Meeting
- B. Minutes of October 26, 2017 School Board Meeting
- C. Minutes of October 27, 2017 Special Board Meeting
- D. Disbursement Register October 18 through November 2, 2017
- E. Human Resources Personnel Report

Motion by: Member Lehmann; Second by: Member Stivland Vote: 7 ayes, 0 nays, Motion Carried.

X. Reports

A. 2018-2019 School Year Calendar

Superintendent Pontrelli presented two calendar options for the 2018-19 school year to the board. Option A is similar to this year. Option B includes parent/teacher conferences for grades 1-5 the first two days of the school year. Action will be requested at the November 16, 2017 school board meeting.

B. Combined Polling Locations

Chair Hoepfner introduced the topic of combined polling locations. A resolution needs to be passed by December 31 in order to combine locations in the 2018 calendar year. Action will be requested at the November 16, 2017 school board meeting.

C. 2018 Legislative Platform

Director Ptacek and members of the legislative working group shared the draft legislative platform that they have developed. Board members are encouraged to provide input and feedback to the working group members. The final version of the platform will be brought for action to the November 16, 2017 school board meeting.

XI. Action Items

There were no action items for this meeting.

XII. Board Member Reports

A. Board Chair Report

1. Mr. Hoepfner reported the Pony Activity Center has over 450 memberships.
2. Complimented Ms. Keister on her recent newsletter publication.

Board Member Reports

1. Ms. Pelletier spoke about the impact of social media.
2. Mr. Ptacek shared information of the recent NE Metro 916 board meeting.

Working Group Reports

1. Ms. Pelletier reported on the policy working meeting in which a review process has been developed and discussed.
2. Mr. Hoepfner reported the personnel working group met to discuss the superintendent's contract.
3. Ms. Pearson and Mr. Lehmann reported on a budget committee meeting in which the 3-Year Assumptions were developed.

XI. Adjournment

The meeting adjourned at 7:42 p.m.

Motion by: Member Pelletier; Second by: Member Pearson; Vote: 7 ayes, 0 nays, Motion Carried.

Respectfully submitted, Jennifer Pelletier, school board clerk.