



Stillwater

AREA PUBLIC SCHOOLS

Independent School District 834

Stillwater City Hall - 216 North Fourth Street, Stillwater, MN

School Board Business Meeting Agenda – September 14, 2017 at 6:00 p.m.

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. District Mission Statement and School Board Goals
- V. Approval of the Agenda
- VI. Superintendent's Report
- VII. Introductory Items
 - A. Student Report
 - B. District Recognition
 1. Stuff the Bus Community Volunteers – *Ms. Keister*
- VIII. Open Forum
- IX. Consent Agenda
 - A. Minutes of August 10, 2017 School Board Meeting
 - B. Minutes of August 10, 2017 Closed Session
 - C. Minutes of August 23, 2017 Closed Session
 - D. Disbursement Register August 4 through September 6, 2017
 - E. Human Resources Personnel Report
 - F. Uniform Grant Guidance Update
 - G. Field Trip: Stillwater Choir Spring Conference Tour, 1 advisor, 10 chaperones, 82 students to travel to New York City April 18-22, 2018.
- X. Reports
 - A. ThoughtExchange – *Ms. Keister*
 - B. Transitions Update – *Dr. McDowell*
- XI. Action Items
 - A. Schools for Equity in Education (SEE) Membership - *School Board Members*
- XII. Board Member Reports
 - A. Board Chair Report
 - B. Board Member Reports
 - C. Working Group Reports
- XIII. Adjournment
 - A. Adjourn



Agenda Item I.
Date Prepared: September 1, 2017
ISD 834 Board Meeting

Agenda Item: Call to Order
Meeting Date: September 14, 2017

Background:
The School Board Chair will call the meeting to order.

Recommendation:
Board action is not required.



Agenda Item II.
Date Prepared: September 1, 2017
ISD 834 Board Meeting

Agenda Item: Roll Call
Meeting Date: September 14, 2017

Background:

The School Board Chair will ask the secretary to take the roll. A quorum must be established in order for the meeting to proceed.

Board Members

George Hoepfner, Board Chair

Paula O'Loughlin, Vice Chair

Tom Lehmann, Treasurer

Jennifer Pelletier, Clerk

Shelley Pearson, Director

Mike Ptacek, Director

Sarah Stivland, Director

Denise Pontrelli, Superintendent of Schools (ex-officio)

Annabel Gregg, Student Board Member 2017-2018

Ava Yokanovich, Student Board Member 2017-2018

Recommendation:

Board action is not required.



Agenda Item III.
Date Prepared: September 1, 2017
ISD 834 Board Meeting

Agenda Item: Pledge of Allegiance
Meeting Date: September 14, 2017

Background:

The Pledge of Allegiance will be recited prior to the approval of the meeting agenda.

I pledge Allegiance to the flag
of the United States of America
and to the Republic for which it stands,
one nation under God, indivisible,
with Liberty and Justice for all.

Recommendation:

Board action is not required.



Agenda Item IV.
Date Prepared: September 1, 2017
ISD 834 Board Meeting

Agenda Item: District Mission and School Board Goals
Meeting Date: September 14, 2017

A School Board member will read the District Mission statement.

The mission of Stillwater Area Public Schools, in partnership with students, family and community, is to develop curious individuals who are active and engaged leaders in an ever-changing world by challenging all students as they travel along their personalized learning pathways.

A School Board member will read the School Board Goals

As board members we are morally and legally responsible for an equitable and quality education for each and every student in our district.

As board members we ensure decisions are made in the interest of ALL students E-21 and for future generations impacted by our actions.

- Partner with Administration to assure all students are provided equitable opportunities to reach their maximum potential
- Participate in efforts that support student and community engagement
- Direct district efforts to develop a balanced budget for 2017-18
- Exercise Effective Self Governance

Recommendation:

Board action is not required.



Agenda Item V.
Date Prepared: September 1, 2017
ISD 834 Board Meeting

Agenda Item: Approval of the Agenda
Meeting Date: September 14, 2017

Background:

Once quorum has been established the School Board Chair will request approval of the meeting agenda.

Recommendation:

A motion and a second to approve the meeting agenda will be requested.

Motion by: _____ *Seconded by:* _____ *Vote:* _____



Agenda Item VII. A. B.
Date Prepared: September 1, 2017
ISD 834 Board Meeting

Agenda Item: Introductory Items
Meeting Date: September 14, 2017
Student Report and District Recognition

Background:

A. Each meeting the Student Board Members will provide updates on items of interest in the announcement category. Many times these topics develop between the time the agenda is prepared and distributed and the meeting date. Topics generally include announcement of academics, activities, arts and athletics. What is included in this item will vary each meeting depending on the nature of the topics, the school year schedule and time of activities.

B. Each meeting an individual, team, or program will be recognized for their excellence.

Recommendation:

Board action is not required.



Agenda Item VI.
Date Prepared: September 14, 2017
ISD 834 Board Meeting

Agenda Item: Superintendent Report
Meeting Date: September 14, 2017

Background:

Each meeting the Superintendent will provide an update on items of interest in the announcement category. Many times these topics develop between the time the agenda is prepared and distributed, and the meeting date. Topics generally include announcement of attendance at district events, communications items, FYI items and correspondence items worth noting. What is included in this item will vary each meeting depending on the nature of the topics, the school year schedule and time of activities.

Recommendation:

Board action is not required.



Agenda Item VIII.
Date Prepared: September 14, 2017
ISD 834 Board Meeting

Agenda Item: Open Forum
Meeting Date: September 14, 2017

Background:

If you wish to speak to the School Board, you will be able to do so at the start of the school board meeting during Open Forum. You may sign in only for yourself, not other individuals or groups, and only in person. The sign in sheet is made available 30 minutes prior and up to the start of the meeting. Due to time limitations, we will limit the number of speakers to 12. If you spoke at the last meeting, please consider allowing others to sign in before you. After you address the Board, please leave the podium.

Stillwater Area School District welcomes input from citizens as community involvement fosters better decision making and improved learning experiences for all students. While comments and questions are welcome during Open Forum, law prohibits the Board from discussing concerns about individual employees or students in a public meeting. We will stop the proceedings immediately if employee or student privacy issues are raised and direct the speaker to forward comments regarding individual employees or students to the superintendent.

Because we are modeling civil discourse for our community, speakers must present their testimony in a respectful manner. Vulgarity, character attacks, malice or specific complaints identifying staff or students by name or implication will not be permitted.

The Board will not deliberate, discuss, or engage in conversation with speakers during open forum.

However, the Board may ask administration to review the concern(s) presented.

Recommendation:

This is for informational purposes only.



Agenda Item VIII. A. B. C. D. E. F. G.
Date Prepared: September 14, 2017
ISD 834 Board Meeting

Agenda Item: Consent Agenda
Meeting Date: September 14, 2017
Contact Person: Varies by item

Background:

The consent agenda is a meeting practice which packages routine reports, Board meeting minutes, and other non-controversial items not requiring discussion or independent action as one agenda item. The Board will approve this 'package' of items together in one motion.

A. B. C. School Board Meeting Minutes August 10, August 10 Closed Session, August 23, 2017

Contact Person: Jennifer Pelletier, Clerk or Barbara Proulx, Secretary
A copy of the Minutes is included for your review.

D. Disbursement Register August 4 through September 6, 2017

Contact Person: Kristen Hoheisel, Executive Director of Finance and Operations
A copy of the disbursement register is on file with the treasurer and the secretary.

E. Human Resources Personnel Report

Contact Person: Cathy Moen, Executive Director of Administrative Services
A summary of personnel transactions for the month is enclosed, including retirements, resignations, releases, hires, additional assignments, leaves of absences, assignment changes and co-curricular hires.

F. Uniform Grant Guidance Change

Contact Person: Kristen Hoheisel, Executive Director of Finance and Operations
A report with the change is included for your review.

G. Field Trip Request

Contact Person: Bob McDowell, Executive Director of Learning and Innovation
A field trip request has been received for the Spring Choir Tour.

Board Approval of the Consent Agenda is needed.

Recommendation:

A motion and a second to approve the Consent Agenda will be requested.

Motion by: _____ *Seconded by:* _____ *Vote:* _____



Independent School District No. 834 – Stillwater Area Public Schools
Stillwater City Hall, 216 North 4th Street, Stillwater, MN
August 10, 2017 – 6:00 p.m. Meeting Minutes

I. Call to Order: The meeting was called to order at 6:00 p.m.

II. Roll Call: Present: George Hoepfner, chair; Paula O'Loughlin, vice chair; Tom Lehmann, treasurer; Jennifer Pelletier, clerk; Shelley Pearson, director; Mike Ptacek, director; Sarah Stivland, director; Superintendent Pontrelli (ex-officio)

III. Pledge of Allegiance: Chair Hoepfner led Pledge of Allegiance.

IV. District Mission and School Board Goals: The mission statement was read by Member Ptacek and the goals were read by Member Pearson.

V. Approval of the Agenda

The agenda for the meeting was approved.

Motion by: Sarah Stivland; Second by: Mike Ptacek; Vote: 7 ayes, 0 nays, Motion Carried.

VI. Introductory Items

A. District Recognition

1. Superintendent Pontrelli introduced Dr. George Nolan as the new director of personalized learning and Ms. Amy Berge as the new director of early childhood education.

VII. Open Forum (2 speakers)

1. Carl Blondin, 617 Sunrise Ave, Stillwater, expressed concerns that board members should act with civility and support to district employees.

2. DeeDee Armstong, 3085 St. Croix Trl, Afton, spoke of data practices and questions why it takes so long to get a response from administration.

VIII. Consent Agenda

A. Minutes of July 13, 2017 School Board Meeting

B. Minutes of July 27, 2017 School Board Meeting

C. Disbursement Register July 21 through August 3, 2017

D. Human Resources Personnel Report

E. Twin City Transportation Agreement

Motion by: Lehmann; Second by: Stivland; Vote: 7 ayes, 0 nays, Motion Carried.

IX. Reports

A. Special Education Study Results

Mr. Lee, director of student support services, provided a summary of the results of the recent study performed by Holt Consulting Group. The purpose of the study is to determine program effectiveness in supporting positive outcomes for students receiving special education services, and to identify areas of strength and areas for improvement in the organization and in the delivery of services to reach the desired outcomes.

B. School Board Self-Evaluation

Board members discussed the results of their self-evaluation noting:

- The need to review their Board Governance Process policies
- The need to define board governance
- The need to keep working towards a balanced budget
- The need to seek input from residents in the community
- The need to monitor the Results policy

X. Action Items

A. 2017-2018 District Handbook

Ms. Keister presented the District Handbook noting that all of the information lives on line and can be maintained and kept current much more easily now.

Motion by: George Hoepfner; Second by: Tom Lehmann; Vote: 7 ayes, 0 nays, Motion Carried.

Ms. Larson, director of personal learning, requested approval of the plan. The school board members received the plan at their May 25 learning session.

Motion by: Pearson; Second by: O'Loughlin; Vote: 7 ayes, 0 nays, Motion Carried.

B. Purchase Agreement for Transportation Terminal

Ms. Hoheisel presented the purchase agreement to the school board.

After much discussion Jennifer Pelletier motioned to table this item until the September 14 meeting, Second by: Shelley Pearson; Vote: 6 ayes, 1 nay (Hoepfner), Motion Carried.

C. 2017-2018 School Board Memberships

The school board approved memberships in the MN School Boards Association, MN State High School League, and the Association of Metropolitan School Districts. Member Ptacek requested board members to consider joining Schools for Equity in Education. This will be discussed at the September 14, 2017 business meeting.

Motion by: Jennifer Pelletier; Second by: Sarah Stivland; Vote: 7 ayes, 0 nays, Motion Carried.

XI. Superintendent and Board Member Updates

A. Superintendent Report

Superintendent Pontrelli reported that August 14 is move in day for staff across the district. She also reported that staff across district will participate in a "Why" exercise and conversation with the building mates.

B. Chairperson's Report

1. Mr. Hoepfner reported on the July 27 retreat.

C. Board Member Reports

1. Mr. Hoepfner attended the MSBA Summer Seminar and distributed information to on evaluation, equity and ESSA to the other board members. He also reported that two golf fundraisers have taken place; one for the basketball team and one for the wrestling team.

2. Ms. Stivland had nothing to report.

3. Ms. Pelletier attended the Garden of Light Tour and announced that The Partnership Plan's BooHooYahoo will take place on August 28 and the SAHS Rummage Sale will take place on September 23.

4. Mr. Lehmann reported on the construction progress at the high school.

5. Ms. O'Loughlin attended a Teachers of Color conference and thanked community member Ms. Deziel for her participation. She also attended the Gardens of Light Tour and wished the best to all of the students in the upcoming school year.

6. Ms. Pearson had nothing to report.

7. Mr. Ptacek stated he had a copy of the book *How We Measure our Schools* if a fellow board member would like to read it. He attended the MSBA Summer Seminar, reported on the newest NE Metro 916 building Pankalo and his attendance at the open house, he also reported on the recent NE Metro 916 board meeting.

D. Working Group Reports

1. Ms. Pelletier reported that the policy working group will be scheduling a standing meeting to work on the Statutory Required Policies.

XI. Adjournment

The meeting adjourned at 8:57 p.m.

Motion by: Tom Lehmann; Second by: Shelley Pearson; Vote: 7 ayes, 0 nays, Motion Carried.

Respectfully submitted, Jennifer Pelletier, school board clerk.



Independent School District 834

Stillwater City Hall – 216 North Fourth Street, Stillwater, MN

August 10, 2017 at 5 p.m.

School Board Closed Meeting Minutes

I. Call to Order

Board Chair Hoepfner called the meeting to order at 5:00 p.m.

II. Roll Call

Members present: G. Hoepfner, T. Lehmann, P. O'Loughlin, S. Pearson, S. Pelletier, M. Ptacek.
S. Stivland arrived at 5:03 p.m.

III. Approval of the Agenda

The agenda for the meeting was approved.

Motion by: Mike Ptacek, Second by: Shelley Pearson, Vote: 6 ayes 0 nays, Motion carried.

IV. The Board adjourned to closed session at 5:00 p.m. to discuss the Marine School Property.

Motion by: Mike Ptacek, Second by: Shelley Pearson, Vote: 6 ayes 0 nays, Motion carried.

V. The Board adjourned from closed session to open meeting at 5:44 p.m.

Motion by: Shelley Pearson, Second by: Mike Ptacek, Vote: 7 ayes 0 nays, Motion carried.

VI. The meeting adjourned at 5:44 p.m.

Motion by: Paula O'Loughlin, Second by: Sarah Stivland, Vote: 7 ayes 0 nays, Motion carried.

Respectfully submitted by,

Jennifer Pelletier, School Board Clerk



Independent School District 834

Central Services, 1875 South Greeley Street, Stillwater, MN

August 23, 2017 5:30 p.m.

School Board Closed Session Minutes

I. Call to Order

Board chair Hoepfner called the meeting to order at 5:33

II. Roll Call

Members present: G. Hoepfner, P. O'Loughlin, S. Pearson, S. Pelletier, M. Ptacek, S. Stivland

Members excused: T. Lehmann

III. Approval of the Agenda

Motion by: Shelley Pearson, Second by: Paula O'Loughlin; Vote: 6 ayes 0 nays, Motion carried.

IV. The Board adjourned to closed session for discussion of property known as Parcel ID 33.029.20.34.0002, Parcel ID 04.028.20.21.0005 and Parcel ID 33.029.20.33.0001 at 5:35 p.m.

Motion by: Jennifer Pelletier, Second by: Sarah Stivland; Vote: 6 ayes 0 nays, Motion carried.

V. The Board adjourned from closed session to open meeting at 6:22 p.m.

Motion by: Jennifer Pelletier, Second by: Shelley Pearson; Vote: 6 ayes 0 nays, Motion carried.

VI. The meeting adjourned at 6:23 p.m.

Motion by: Shelley Pearson, Second by: Sarah Stivland; Vote: 6 ayes 0 nays, Motion carried.

Respectfully submitted by,

Jennifer Pelletier, School Board Clerk

RETIREMENT/RESIGNATION/RELEASE

NAME	STATUS	ASSIGNMENT	GROUP	EFFECTIVE DATE
Adams, Charlie	Resigned	Assistant Soccer Coach Stillwater Area High School	Co-Curricular	July 20, 2017
Bender, Jack	Resigned	Assistant Girls Basketball Coach Oak-Land & Stillwater Middle School	Co-Curricular	August 31, 2017
Brown, Melissa	Resigned	Assistant Volleyball Coach Stillwater Area High School	Co-Curricular	August 17, 2017
Doughty, Bryan	Resigned	Paraprofessional, 3.75 hours/day Stillwater Area High School	SCPA	August 8, 2017
Folden, Shelia	Resigned	School Patrol Supervision Rutherford Elementary School	Co-Curricular	July 25, 2017
Forsythe, Kelli	Resigned	Paraprofessional, 6.0 hours/day Stillwater Middle School	SCPA	August 16, 2017
Gacke, Vickie	Retired (17 years)	Paraprofessional, 2.58 hours/day Andersen Elementary	SCPA	August 15, 2017
Goette, Jamie	Resigned	Community Education Assistant, 29 hours/week Afton-Lakeland Elementary School	CE Leads & Assistants	August 14, 2017
Jorgensen, Susan	Resigned	Paraprofessional, 6.0 hours/day Lily Lake Elementary	SCPA	August 14, 2017
Karnuth, Karen	Resigned	Paraprofessional, 6.0 hours/day Lake Elmo Elementary	SCPA	August 16, 2017
Kiedrowski, Matt	Resigned	Assistant Football Coach Stillwater Area High School	Co-Curricular	January 5, 2017
Livingood, Jordan	Resigned	Assistant Volleyball Coach Oak-Land Middle School	Co-Curricular	July 26, 2017
Mason, Dylan	Resigned	Lead 9th Grade Soccer Coach Stillwater Middle School	Co-Curricular	August 31, 2017
McConnell, Joleen	Resigned	Paraprofessional, 3.5 hours/day Rutherford Elementary	SCPA	August 16, 2017
Mooney, Jennifer	Resigned	Paraprofessional, 6.0 hours/day Afton-Lakeland Elementary	SCPA	August 16, 2017
Olinger, Brianna	Resigned	Cafeteria Employee, 5.0 hours/day Andersen Elementary School	Cafeteria	August 2, 2017
Pennebecker, Sara	Resigned	Community Service Lettering Advisor Stillwater Area High School	Co-Curricular	August 31, 2017
Sherman-Kalla, Steve	Resigned	Assistant Debate Coach Stillwater Area High School	Co-Curricular	August 29, 2017
Ulland, Jean Marie	Retirement (28 years)	1.0 FTE Special Education Teacher Andersen Elementary	SCEA	August 18, 2017
Xiong, Gao	Resigned	1.0 FTE ELL Teacher Lake Elmo Elementary	SCEA	August 1, 2017

LEAVES OF ABSENCE

NAME	STATUS	ASSIGNMENT	GROUP	EFFECTIVE DATE
Ekren, Juliana	Approve	1.0 FTE Elementary Education Teacher Andersen Elementary	SCEA	August 21, 2017 - October 27, 2017

HIRES/REHIRES

NAME	ASSIGNMENT	SALARY PLACEMENT/ HOURLY RATE	REASON	GROUP	EFFECTIVE DATE
Aamodt, Georgia	Community Education Assistant, 5.0 hours/day Brookview Elementary School	\$13.94 / hour	2017-2018 Staffing	CE Leads & Assistants	August 28, 2017

Bartlett, Melissa	Clerk - Substitute Coordination, 3.0 hours/day Stillwater Area High School	\$17.68 / hour	Temporary Position	Tech Support	August 25, 2017 - January 12, 2018
Berg, Sherri	ECFE Teacher, 1017.43 hours Andersen Elementary	\$32.97 / hour	2017-2018 Staffing	SCEA	August 15, 2017 - June 4, 2018
Bly, Amy	Community Education Assistant, 4.5 hours/day Afton-Lakeland Elementary	\$13.94 / hour	2017-2018 Staffing	CE Leads & Assistants	August 28, 2017
Boxmeyer, Jennifer	1.0 FTE Kindergarten Teacher Lily Lake Elementary	\$44,543	2017-2018 Staffing	SCEA	August 15, 2017
Braun, Nicole	1.0 FTE Occupational Therapist Brookview, Lily Lake & Stillwater Area HS	\$46,016	2017-2018 Staffing	SCEA	August 21, 2017
Britton, Larry	1.0 FTE Special Education Teacher Oak-Land Middle School	\$70,170	2017-2018 Staffing	SCEA	August 28, 2017
Brumbaugh, Angela	1.0 FTE Special Education Teacher Stillwater Area High School	\$68,290	2017-2018 Staffing	SCEA	August 29, 2017 - June 4, 2018
Cady, Mariah	Community Education Aide, 2.5 hours/day Lily Lake Elementary	\$9.50 / hour	2017-2018 Staffing	CE Leads & Assistants	September 5, 2017
Caslow, Amy	1.0 FTE ASL Community Expert Stillwater Area High School	\$40,260	2017-2018 Staffing	NA	August 31, 2017 - June 4, 2018
Cha, Merci	1.0 FTE ELL Teacher Lake Elmo Elementary	\$70,170	2017-2018 Staffing	SCEA	August 31, 2017 - June 4, 2018
Dobson, Stacy	ECFE Teacher, 710.30 hours Early Childhood Family Center	\$49.12 / hour	2017-2018 Staffing	SCEA	August 21, 2017 - June 4, 2018
Dubuque, Cheryl	Cafeteria, 4.0 hours/day Oak-Land Middle School	\$12.34 / hour	2017-2018 Staffing	Cafeteria	August 28, 2017
El Amatoury, Erin	.80 FTE French Teacher Oak-Land Middle & Stillwater Area High School	\$44,543	2017-2018 Staffing	SCEA	August 28, 2017
Ellenbecker, Barbara	.80 FTE Science Teacher Stillwater Middle School	\$53,447	2017-2018 Staffing	SCEA	August 21, 2017
Emamu, Meliha	Community Education Assistant, 4.5 hours/day Brookview Elementary	\$13.94 / hour	2017-2018 Staffing	CE Leads & Assistants	August 28, 2017
Evans, Katie	Cafeteria, 4.0 hours/day Oak-Land Middle School	\$12.34 / hour	2017-2018 Staffing	Cafeteria	August 28, 2017
Falkenberg, Emily	Paraprofessional, 26 hours/week Early Childhood Family Center	\$15.79 / hour	2017-2018 Staffing	SCPA	August 21, 2017
Filipiak, Payton	Community Education Aide, 2.75 hours/day Rutherford Elementary	\$9.50 / hour	2017-2018 Staffing	CE Leads & Assistants	September 5, 2017
Fink, Heidi	Paraprofessional, 6.5 hours/day Oak-Land Middle School	\$17.36 / hour	2017-2018 Staffing	SCPA	August 28, 2017
Gosso, Deborah	Cafeteria, 4.0 hours/day Lake Elmo Elementary	\$12.34 / hour	2017-2018 Staffing	Cafeteria	August 31, 2017
Gulbrandsen, Ann	Community Education Assistant, 4.5 hours/day Lake Elmo Elementary	\$13.94 / hour	2017-2018 Staffing	CE Leads & Assistants	August 28, 2017
Harris, Heather	1.0 FTE Grade 3 Long Term Sub Teacher Afton-Lakeland Elementary	\$45,285	2017-2018 Staffing	SCEA	August 22, 2017 - June 4, 2018
Haupt, Nathan	Community Education Casual Lifeguard District Wide	\$10.50 / hour	2017-2018 Staffing	Casual	August 14, 2017
Hernandez, Claudia	Paraprofessional, 6.0 hours/day Lake Elmo Elementary	\$15.43 / hour	2017-2018 Staffing	SCPA	August 28, 2017
Howe, Sarah	1.0 FTE Elementary Education Teacher Stonebridge Elementary	\$73,048	2017-2018 Staffing	SCEA	August 21, 2017
Jackson, Colette	1.0 FTE ECSE Teacher Early Childhood Family Center	\$58,169	2017-2018 Staffing	SCEA	August 21, 2017 - June 4, 2018
Jama, Zakaria	Cafeteria, 3.0 hours/day	\$12.34 / hour	2017-2018	Cafeteria	August 28, 2017

	Brookview Elementary School		Staffing		
Jewell, Brenda	Cafeteria, 3.5 hours/day Lily Lake Elementary School	\$12.34 / hour	2017-2018 Staffing	Cafeteria	August 28, 2017
Johnson, Dana	.50 FTE Student Advocate Afton-Lakeland Elementary	\$43,543	2017-2018 Staffing	SCEA	August 21, 2017
Kvalheim, Jenna	1.0 FTE Behavior Specialist Lake Elmo Elementary	\$58,169	2017-2018 Staffing	SCEA	September 5, 2017 - June 4, 2018
Lamanna, Kathleen	.5 FTE Speech Pathologist Early Childhood Family Center	\$80,168	2017-2018 Staffing	SCEA	August 21, 2017 - June 4, 2018
Lopez, Angelina	Cafeteria, 4.0 hours/day Mahtomedi Middle School	\$12.34 / hour	2017-2018 Staffing	Cafeteria	August 28, 2017
Ludwig, Elise	Community Education Assistant, 4.5 hours/day Stonebridge Elementary	\$9.50 / hour	2017-2018 Staffing	CE Leads & Assistants	August 28, 2017
Majeski, Tara	Paraprofessional, 6.5 hours / 1 day week Lake Elmo Elementary	\$15.61 / hour	2017-2018 Staffing	SCPA	August 28, 2017
Mazzara, Rebecca	1.2 FTE ASL Teacher Stillwater Area High School	\$70,170	2017-2018 Staffing	SCEA	August 21, 2017 - June 4, 2018
McDonald, Paula	Health Services Supervisor District Wide	\$90,287	New Position	CSS	August 15, 2017
McPherson, Melanie	1.0 FTE Special Education Teacher Afton-Lakeland Elementary	\$52,964	2017-2018 Staffing	SCEA	August 21, 2017
Millar, Sandra	Paraprofessional, 17 hours/week Early Childhood Family Center	\$17.36 / hour	2017-2018 Staffing	SCPA	September 5, 2017
Nielsen, Amy	Clerk - Activities Office, 4.0 hours/day Stillwater Area High School	\$17.68 / hour	New Position	Tech Support	August 16, 2017 - June 30, 2018
Olivieri, Sophia	Community Education Aide, 3.75 hours/day Brookview Elementary	\$13.94 / hour	2017-2018 Staffing	CE Leads & Assistants	August 28, 2017
Osterhouse, Benjamin	Community Education Casual Instructor District Wide	\$28.00 / hour	2017-2018 Staffing	Casual	August 14, 2017 - August 18, 2017
Parker, Dolly	Paraprofessional, 6.2 hours/day Oak-Land Middle School	\$15.43 / hour	2017-2018 Staffing	SCPA	August 30, 2017
Peaslee, Christina	Paraprofessional, 5.5 hours/day Stillwater Middle School	\$15.43 / hour	2017-2018 Staffing	SCPA	August 28, 2017
Poehmann, Nicolle	1.0 FTE Elementary Education Teacher Stonebridge Elementary	\$71,599	2017-2018 Staffing	SCEA	August 21, 2017
Potter, Tonya	.8 FTE Media Specialist Brookview & Lily Lake Elementary	\$43,095	2017-2018 Staffing	SCEA	August 21, 2017
Ranum, Penelope	Cafeteria, 4.0 hours/day Mahtomedi Middle School	\$12.34 / hour	2017-2018 Staffing	Cafeteria	August 28, 2017
Regis, Marylyn	ECFE Teacher, 557.48 hours Early Childhood Family Center	\$51.16 / hour	2017-2018 Staffing	SCEA	August 21, 2017
Richter-Eggert, Susan	1.0 FTE Special Education Teacher Andersen Elementary	\$73,048	2017-2018 Staffing	SCEA	August 15, 2017
Ridgeman, Jennifer	Community Education Assistant, 4.5 hours/day Brookview Elementary	\$13.94 / hour	2017-2018 Staffing	CE Leads & Assistants	August 28, 2017
Rose, Sonja	1.0 FTE Intervention Teacher Brookview Elementary	\$70,170	2017-2018 Staffing	SCEA	August 21, 2017
Rotramel, Kara	ABE Teacher, 244.35 hours Early Childhood Family Center	\$37.08 / hour	2017-2018 Staffing	SCEA	August 28, 2017
Roth, Suzanne	Paraprofessional, 6.0 hours/day Stonebridge Elementary School	\$15.43 / hour	2017-2018 Staffing	SCPA	August 28, 2017
Schaefer, Michael	Assistant Boys Soccer Coach Stillwater Area High School	\$4,290	Replacement	Co-curricular	August 14, 2017

Schmoeckel, Megan	Community Education Assistant, 2.75 hours/day Stonebridge Elementary School	\$13.21 / hour	2017-2018 Staffing	CE Leads & Assistants	August 28, 2017
Schultz, Hannah	1.0 FTE Social Studies Teacher Stillwater Middle School	\$40,260	2017-2018 Staffing	SCEA	August 15, 2017
Selb, Marilyn	Community Education Assistant, 2.75 hours/day Stonebridge Elementary School	\$13.21 / hour	2017-2018 Staffing	CE Leads & Assistants	August 28, 2017
Setter, Kristy	Cafeteria, 4.0 hours/day Stillwater Area High School	\$12.34 / hour	2017-2018 Staffing	Cafeteria	August 28, 2017
Simpson, Charlene	Community Education Assistant, 4.75 hours/day Rutherford Elementary School	\$13.21 / hour	2017-2018 Staffing	CE Leads & Assistants	August 28, 2017
Sorenson, Amber	.80 FTE Media Specialist Afton-Lakeland & Stonebridge Elementary	\$59,245	2017-2018 Staffing	SCEA	August 21, 2017
Strand, Kaia	1.0 FTE Elementary Education Teacher Lake Elmo Elementary	\$52,978	2017-2018 Staffing	SCEA	September 5, 2017 - June 4, 2018
Tatroe, Stefan	1.0 FTE Social Studies Teacher Oak-Land Middle School	\$53,331	2017-2018 Staffing	SCEA	August 15, 2017
Theis, Shelby	.80 FTE Art Teacher Afton-Lakeland & Stonebridge Elementary	\$40,260	2017-2018 Staffing	SCEA	August 15, 2017
Thompson, Tina	Paraprofessional, 12 hours/week Early Childhood Family Center	\$17.36 / hour	2017-2018 Staffing	SCPA	September 5, 2017
Van Vooren, Tiffany	.40 FTE Music Teacher Stillwater Middle School	\$63,885	2017-2018 Staffing	SCEA	August 21, 2017
VonGrey, Mark	1.0 FTE English Teacher Stillwater Middle School	\$60,328	2017-2018 Staffing	SCEA	August 21, 2017
Weis, Kristin	Paraprofessional, 12.5 hours/week Early Childhood Family Center	\$15.43 / hour	2017-2018 Staffing	SCPA	September 5, 2017
Wessel, Anna	.80 FTE English Teacher Oak-Land Middle School	\$40,260	2017-2018 Staffing	SCEA	August 23, 2017
Westlund, Marjie	Cafeteria, 4.0 hours/day Stillwater Area High School	\$12.34 / hour	2017-2018 Staffing	Cafeteria	August 28, 2017
Wodaszewski, Shaylene	Paraprofessional, 6.0 hours/day Stillwater Middle School	\$15.61 / hour	2017-2018 Staffing	SCPA	August 28, 2017
Wolfe, Brandon	ABE Teacher, 303.28 hours Brookview & Early Childhood Family Center	\$32.21 / hour	2017-2018 Staffing	SCEA	August 28, 2017
Woodard, Latoya	Secretary-Elementary Building, 6.0 hours/day Brookview Elementary	\$17.68 / hour	Replacement	Tech Support	August 28, 2017
Vang, Foua	Secretary-Student Support Services, 7.5 hours/day Oak Park / Transition / YCAPP	\$17.68 / hour	2017-2018 Staffing	Tech Support	August 28, 2017 - June 4, 2018
Van Tassel, Susan	1.0 FTE Kindergarten Teacher Lake Elmo Elementary	\$46,016	2017-2018 Staffing	SCEA	August 21, 2017
Verstegen, Paula	1.0 FTE Elementary Education Teacher Lake Elmo Elementary	\$86,376	2017-2018 Staffing	SCEA	August 21, 2017 - June 4, 2018

ASSIGNMENT CHANGES

NAME	FROM	TO	REASON	GROUP	EFFECTIVE DATE
Budion, Amy	.80 FTE French Teacher Stillwater Middle School	.80 FTE French & Spanish Teacher Stillwater Middle School	2017-2018 Staffing	SCEA	August 21, 2017
Diana, Jessica	Community Education Assistant, 5.0 hours/day Withrow Elementary	Community Education Assistant, 5.0 hours/day Rutherford Elementary	2017-2018 Staffing	CE Leads & Assistants	August 28, 2017
Dinzeo, Nicholas	Paraprofessional, 4.5 hours/day Stillwater Area High School	Paraprofessional, 5.5 hours/day Stillwater Area High School	2017-2018 Staffing	SCPA	August 28, 2017
Harrison, Paula	1.0 FTE PE / DAPE Teacher Stillwater Area High School	1.2 FTE PE / DAPE Teacher Stillwater Area High School	2017-2018 Staffing	SCEA	August 21, 2017 - January 15, 2018

Hirsch, Angela	Community Education Assistant, 4.5 hours/day Lilly Lake Elementary	Community Education Assistant, 5.0 hours/day Brookview Elementary	2017-2018 Staffing	CE Leads & Assistants	August 28, 2017
Johnson, Anne	.60 FTE Intervention Teacher Stonebridge Elementary	.30 FTE Instr. Coach & .1 FTE Intervention Stonebridge Elementary	2017-2018 Staffing	SCEA	August 21, 2017
Johnson, Jessica	1.0 FTE Teacher on Leave of Absence District Wide	.50 FTE Instructional Coach Andersen Elementary School	2017-2018 Staffing	SCEA	August 21, 2017
Koenig, Cynthia	Paraprofessional, 6.0 hours/day Afton-Lakeland Elementary	Paraprofessional, 6.1 hours/day Afton-Lakeland Elementary	2017-2018 Staffing	SCPA	August 28, 2017
Langness, Nicole	.50 FTE Elementary Education Teacher Lily Lake Elementary School	1.0 FTE Elementary Education Teacher Lily Lake Elementary School	Replacement	SCEA	August 21, 2017 - September 5, 2017
Kelsey, Stephanie	Community Education Assistant, 5.0 hours/day Early Childhood Family Center	Community Education Assistant, 5.8 hours/day Andersen Elementary	2017-2018 Staffing	CE Leads & Assistants	August 28, 2017
Meidl, Ramona	Paraprofessional, 6.6 hours/day Afton-Lakeland Elementary	Paraprofessional, 6.7 hours/day Afton-Lakeland Elementary	2017-2018 Staffing	SCPA	August 28, 2017
Pereboom, Stephanie	1.0 FTE Spanish Teacher Oak-Land Middle School	1.2 FTE Spanish Teacher Oak-Land Middle School	2017-2018 Staffing	SCEA	August 21, 2017 - June 4, 2018
Peterson, Dawn	Paraprofessional, 3.24 hours/day Afton-Lakeland Elementary	Paraprofessional, 6.25 hours/day Afton-Lakeland Elementary	2017-2018 Staffing	SCPA	August 28, 2017
Petty, Douglas	1.0 FTE Science Teacher Stillwater Area High School	1.2 FTE Science Teacher Stillwater Area High School	2017-2018 Staffing	SCEA	August 21, 2017 - June 4, 2018
Roth, Jill	Paraprofessional, 6.5 hours/day Oak-Land Middle School	Paraprofessional, 8.0 hours/day Oak-Land Middle School	2017-2018 Staffing	SCPA	August 28, 2017
Runk, Laura	Cafeteria, 5.0 hours/day Afton-Lakeland Elementary	Cafeteria, 4.5 hours/day Afton-Lakeland Elementary	2017-2018 Staffing	Cafeteria	August 28, 2017
Siebert, Molly	.6 FTE Social Studies Teacher / .4 FTE Leave Stillwater Area High School	1.0 FTE Social Studies Teacher Stillwater Area High School	2017-2018 Staffing	SCEA	August 21, 2017
Skillings, Katherine	Paraprofessional, 6.2 hours/day Oak-Land Middle School	Paraprofessional, 6.5 hours/day Oak-Land Middle School	2017-2018 Staffing	SCPA	August 28, 2017
Smith, Janelle	Cafeteria, 2.75 hours/day Andersen Elementary	Cafeteria, 4.0 hours/day Andersen Elementary	2017-2018 Staffing	Cafeteria	August 28, 2017
Smrekar, Lindsey	Community Education Assistant, 5.5 hours/day Stonebridge Elementary School	Community Education Site Lead, 8.0 hours/day Rutherford Elementary School	Replacement	CE Leads & Assistants	August 21, 2017
Steil, Rachel	1.0 FTE English Teacher Stillwater Area High School	1.2 FTE English Teacher Stillwater Area High School	2017-2018 Staffing	SCEA	August 21, 2017 - June 4, 2018
Symalla, Dennis	1.0 FTE Science Teacher Stillwater Area High School	1.2 FTE Science Teacher Stillwater Area High School	2017-2018 Staffing	SCEA	August 21, 2017 - June 4, 2018
Terpstra, Sarah	1.0 FTE Student Advocate Andersen & Afton-Lakeland Elementary	1.0 FTE Student Advocate Andersen & Stonebridge Elementary	2017-2018 Staffing	SCEA	August 21, 2017
Wade, Marc	Paraprofessional, 4.25 hours/day Stillwater Area High School	Paraprofessional, 6.0 hours/day Stillwater Area High School	2017-2018 Staffing	SCPA	August 28, 2017
Wilcek, Anna	1.0 FTE Social Studies Teacher Oak-Land Middle School	1.0 FTE Student Engagement Specialist Oak-Land Middle School	2017-2018 Staffing	SCEA	August 21, 2017
Wood, Mary	Paraprofessional, 4.0 hours/day ALC	Health Paraprofessional, 6.0 hours/day Oak Park / Transition	2017-2018 Staffing	SCPA	August 28, 2017

ADDITIONAL ASSIGMENTS

NAME	ADDITIONAL ASSIGNMENT	REASON	GROUP	EFFECTIVE DATE
Gaides, Amy	Assistant Volleyball Coach Stillwater Area High School	2017-2018 Staffing	Co-Curricular	Fall Season
Green, Tess	Assistant Girls Basketball Coach Stillwater Area High School	2017-2018 Staffing	Co-Curricular	Winter Season
Hansen, Jessica	Grade 9 Volleyball Coach	2017-2018	Co-Curricular	Fall Season

Hannigan, Brady	Stillwater Area High School Assistant Football Coach Stillwater Area High School	Staffing 2017-2018 Staffing	Co-Curricular	Fall Season
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Agenda Items IX. F.
Date Prepared: August 14, 2017
ISD 834 Board Meeting

Agenda Item: Consent Agenda – Uniform Guidance Change
Meeting Date: September 14, 2017
Contact Person: Kristen Hoheisel, Executive Director of Finance and Operations

Background:

The OMB (Office of Management and Budget) issued new Uniform Guidance which includes a number of changes with the federal Single Audit process. Among these changes were new procurement standards which included, at times, more restrictive compliance requirements than Minnesota Statutes.

Essentially the new guidance states that we must go out for bids if we are purchasing equipment for \$3,500 or more with federal funding.

The District has elected to exercise the optional “grace period” (retroactive to July 1, 2015) for federal procurements and delay implementation of the procurement standards under Uniform Guidance for all federal grants through June 30, 2018. The District will continue to use existing procurement policies and procedures under the old standards for any federally funded procurements through June 30, 2018.

KH:lm



Agenda Item X. A.
Date Prepared: September 8, 2017
ISD 834 Board Meeting

Consent Agenda Item: ThoughtExchange
Meeting Date: September 14, 2017
Contact Person: Ms. Carissa Keister, Manager of Community Engagement

Background:

Ms. Keister will provide an overview of the ThoughtExchange that took place last spring.

Recommendation:

This is a report for information - action will not be requested.

Thoughtexchange - Spring 2017

- Engage community in a conversation about the skills, attributes and experiences students need for success after high-school (*Portrait of a Graduate*)
 - Feedback gathered will be considered as part of strategic planning, and will help establish priorities for the next 3-5 years
- 1,739 people participated
 - 3,520 thoughts shared
 - 133,741 stars assigned

Question 1:

When thinking of what students will need to be successful in our rapidly changing world, what are some things you would like them to experience in our schools that they currently cannot?



Top Thoughts:

1. Life skills and financial literacy
2. Curriculum and programming
3. Class size
4. Vocational and experiential learning
5. Instruction and meet

Question 2:

What do you think is the most important skill or attribute that a graduate from our district must have to be successful in his/her future?



Top Thoughts:

1. Critical thinking
2. Written and verbal communication
3. Work ethic and accountability
4. Creative thinking and problem-solving
5. Collaboration and team-

Question 3:

As we prepare to update our Strategic Plan, what do you think is the most important thing for our district to focus on in the next three to five years?

Top Thoughts:

1. Class size
2. Instruction and meet different learning needs
3. Hire/retain quality staff
4. Fitness, health and wellness
5. Staff input and support

Strategic Planning













Development of Portrait of a Graduate

- Think Tanks
- Thoughtexchange
- Community Conversations

Portrait of a Graduate to impact development of new Strategic Plan



Stillwater Area Public Schools – Community Engagements

Strategic Planning	SPRING 2017
	 1,730 Participants  3,520 Thoughts  133,741 Stars
In the Spring of 2017 we invited our community to share their thoughts about our strategic plan. READ MORE >	
Planificación estratégica	PRIMAVERA 2017
	 1,730 Participants  3,520 Thoughts  133,741 Stars
En la primavera de 2017 se invitó a nuestra comunidad para compartir sus pensamientos acerca de nuestro plan estratégico, el puente a la excelencia. READ MORE >	
Join the Conversation	FALL 2016
	 3,451 Participants  7,141 Thoughts  175,437 Stars

stillwater.k12.mn.thoughtexchange.com



Facebook: #Wkuh #Kuh



Agenda Item X. B.
Date Prepared: September 8, 2017
ISD 834 Board Meeting

Consent Agenda Item: Transition Update
Meeting Date: September 14, 2017
Contact Person: Dr. Bob McDowell, Executive Director of Learning

Background:

Dr. McDowell will provide and update on the transitions that have taken place over the summer.

Recommendation:

This is a report for information - action will not be requested.



Agenda Item X. A.
Date Prepared: September 7, 2017
ISD 834 Board Meeting

Action Item: Schools for Equity in Education District Membership 2017-2018
Meeting Date: September 14, 2017
Contact Person: Board Chair Heppner

Background:

School Board Members will discuss a possible district membership in the SEE (Schools for Equity in Education) organization.

Schools for Equity in Education (SEE) is a vibrant organization with a mission that all public school children must have equal access to a high quality education regardless of where they live in Minnesota. The success of this mission does not depend on geography, but relies on school districts with similar characteristics coming together to form a critical mass that can and will impact Minnesota policies and laws. The quality of child's education must not depend on their zipcode.

A motion and a second to approve the district membership for 2017-18 will be necessary.

Motion by: _____ *Seconded by:* _____ *Vote:* _____



Agenda Item XII. A. B.C.
Date Prepared: September 14, 2017
ISD 834 Board Meeting

Agenda Item: School Board Meeting Updates
Meeting Date: September 14, 2017
Chairperson Report and Board Member Reports

Background:

- A. Chairperson Report
- B. Board Member Reports
- C. Working Group Reports

Each meeting the Board Chair and the members of the school board will provide updates on items of interest in the announcement category. Many times these topics develop between the time the agenda is prepared and distributed, and the meeting date. Topics generally include announcement of attendance at district events, working group updates, communications items, FYI items and correspondence items worth noting. What is included in this item will vary each meeting depending on the nature of the topics, the school year schedule and time of activities.

Recommendation:

Board action is not required.

EMID Board Business Meeting

August 16, 2017

Inver Grove Heights Community Schools District Offices

1. The leadership from Inver Grove Heights Community Schools presented to the Board one successful aspect of their equity work they felt could be replicated in other districts. The area they chose to focus on in their presentation was the work done recently to enhance their relationship with the American Indian community. Chad Poitra, the American Indian community liaison working with Inver Grove Heights and South St Paul, talked about his engagement with the families in IGH and SSP. He especially emphasized the work he had done to help those families navigate the public school system, as well as the work on literacy in the elementary grades for the children in those families. Mr. Poitra also emphasized the need for school districts to work with American Indian families in self-identifying prior to the upcoming census.

2. The Board received an update on the participation in the professional development and student programming for the past school year and this past summer. Noteworthy was the participation from districts who do not have a membership in Equity Alliance. Those include St Paul, South Washington County, Spring Lake Park, and West St Paul among others. The programs with the highest participation were AVID, Equity Coaching with Jaime Almanzan, SEED, and the various student programs involving over 1500 students.

3. Executive Director Jean Lubke noted that she and her team are continuing to work on expanding their services and working with various educational networks. In the past month, they have received inquiries and had conversations with Rochester Public Schools, Winona Public Schools, Fairbault Public Schools, Owatonna Public Schools, St Paul Public Schools, the Minnesota Home Ownership Center and the director of Minnesota Charter Schools, Eugene Piccolo.

4. Director Lubke also noted the conference presentations and proposals that have recently been offered by Equity Alliance. Dr. Lubke, Mary Bussman and Paula O'Loughlin were asked to present at the Early Bird Session of the MSBA summer conference on Sunday, August 6. They spoke concerning board equity training to over 75 board members from 38 different districts.

Equity Alliance has also submitted proposals to the October MASA fall conference, the November FREC Overcoming Racism conference, the AMSD Policy conference, and the TIES17 Educational Technology conference.

The board was very appreciative of the staff's willingness to expand our organization's name and focus through its marketing efforts.

5. The Board received an update on the various methods the staff is attempting to implement the business plan approved by the Board. The most recent methods have included establishing organizational norms, updating position descriptions, creating new software for contacts, adopting Eventbrite as an online registration and payment system, and establishing the membership level discounts for programs and services.

6. The Board acted on a revised FY18 budget. There was an increase in the professional development income and a lesser increase in program expenses. The budget will be fluid because of the various classes and programs that will be chosen by entities outside the memberships from the districts. Dollars will still be taken from the general fund balance, but Dr. Lubke has been, in her own words, "quite conservative" in her estimates.

TO: Northeast Metro 916 Board of Education
FROM: Connie Hayes
DATE: Sept. 7, 2017
RE: Sept. 6 Board of Education Meeting Talking Points

Members present: Erin Azer, Tracy Brunnette, Marilynn Forsberg, Amy Kelly, Marcia Lindblad, Nancy Livingston, Janet Newberg, Laura Oksnevad, Laura Palmer, Mike Ptacek, Marre Jo Sager, Gail Theisen, and Kathy Timm.

Members absent: Judy Schwartz.

- **916 Education Foundation:** Gary Benson, past president of the 916 Education Foundation, shared the foundation's plans for its upcoming membership drive. During the month of September, employees, school board members, member districts, retirees, business partners and friends of the district are invited to participate in the foundation's charitable efforts.
- **Mentorship for education assistants:** Several members of the Teaching and Learning Department provided the school board with an update on the recently-revamped mentorship program for education assistants, which has won praise from those inside and outside the program.
- **Staff development grant:** Dan Naidicz, director of special education, shared results from the 2016-17 staff development grant programming, as well as his plans for using new funds during the 2017-18 school year. Future plans could include:
 - Simplification of de-escalation techniques
 - Continuation of trauma-informed practices
 - Expansion of relationship-based student interventions (TCIT)
 - Research into how to support staff who have difficult experiences with children
 - Implementation of a discipline model that emphasizes restorative practices
 - Moving forward with a multi-tiered system of support (MTSS) in order to more efficiently allocate resources within our programs
- **Contract negotiations and budget:** The school board discussed the relationship between employee contract negotiations, the approved school district budget, and their effects on member district tuition billing. School district staff will work to clarify these relationships and processes for the board and are open to making changes in the future.
- **Board policies:** The school board considered minor changes to policies related to superintendent selection (303), mandated reporting (414), student data privacy (515),

technology use and safety (524), and testing for students with special needs (615).

- **Board committees:** Tracy Brunnette, school board chair, recommended the following board committee assignments:
 - Executive committee: Tracy Brunnette, Marilyn Forsberg, Marre Jo Sager, Janet Newberg
 - Personnel committee: Amy Kelly, Janet Newberg, Laura Oksnevad, Laura Palmer, Mike Ptacek, and Judy Schwartz
 - Metro Educational Cooperative Service Unit (ECSU): Gail Theisen
 - Association of Metropolitan School Districts (AMSD): Marilyn Forsberg
 - 916 Education Foundation: Judy Schwartz

- **Mental health services:** The school board voted to approve an agreement with Canvas Health to provide mental health services to students for the 2017-18 school year.

- **Ceiling tile replacement:** The school board voted to accept a proposal to replace some ceiling tiles at Karner Blue Education Center in order to bring the building in line with recommendations from the state fire marshal.

- **Individual employment contract:** The school board voted to approve an employment contract with Jamin Wood, buildings and grounds supervisor. The terms of the contract renewal are consistent with other individual contracts the board approved at the August meeting.

- **Retirement:** The school board celebrated the retirement of Kristine Carr, director of administrative services, who will have provided the school district with 18 years of service upon her retirement on Sept. 22. The board named Dan Naidicz, director of special education, the responsible authority on all school board policies where Kristine Carr had previously served that role.



Agenda Item XIII.
Date Prepared: September 14, 2017
ISD 834 Board Meeting

Agenda Item: Adjournment
Meeting Date: September 14, 2017
Contact Person: School Board Chair

Background:

The meeting must be adjourned formally.

Recommendation:

Board approval is requested.

Motion by: _____ *Seconded by:* _____ *Vote:* _____