



Independent School District No. 834 – Stillwater Area Public Schools
Central Services – 1875 South Greeley Street
July 27, 2017 – 5:30 p.m. Meeting Minutes

I. Call to Order: The meeting was called to order at 5:30 p.m. p.m.

II. Roll Call: Present: George Hoepfner, chair; Paula O'Loughlin, vice chair; Tom Lehmann, treasurer; Jennifer Pelletier, clerk; Shelley Pearson, director; Mike Ptacek, director; Sarah Stivland, director; Superintendent Pontrelli (ex-officio)

III. Pledge of Allegiance: Chair Hoepfner led Pledge of Allegiance.

IV. District Mission and School Board Goals: The mission statement was read by Member Lehmann and the goals were read by Member Hoepfner.

V. Approval of the Agenda

Member O'Loughlin moved to add Open Forum to the agenda, seconded by Member Ptacek, *Vote: 7 ayes, 0 nays, Motion Carried.*

Open Forum

There were no speakers.

VI. Consent Agenda

A. School Board Meeting Minutes June 8, 2017

B. School Board Meeting Minutes June 22, 2017

C. Gifts and Donations May 2017

D. Disbursement Register May 26 – July 20, 2017

E. Treasurer's Report May 2017

F. Human Resources Personnel Report

G. Itinerant Agreement between Northeast Metro 916 and Stillwater Area Public Schools to Provide Special Education and Related Staffing

Motion by: Member Pearson moved to place the Revised HR Personnel Report to Action Item G.; Second by: Member Lehmann Vote: 7 ayes, 0 nays, Motion Carried.

VII. Action Items

A. 2017-2018 School Calendar Adjustment

Dr. McDowell requested approval to change the May 14 staff development day to January 29. The change will allow Stillwater Area High School to host the SEC music festival.

Motion by Member Pearson, Second by Member Stivland, Vote: 7 ayes, 0 Nays, Motion Carried.

B. S.R. 1.20 Discipline Policy

Dr. McDowell requested adoption of the revised discipline policy. The board members would like to review this again next spring.

Motion by Member Lehmann, Second by Member Pelletier, Vote: 7 ayes, 0 Nays, Motion Carried.

C. S.R. 1.27 Special Education Workload Policy

Dr. McDowell requested the adoption of the policy to meet statutory requirements.

Motion by Member Lehmann, Second by Member Stivland, Vote: 7 ayes, 0 Nays, Motion Carried.

D. Long-term Facility Maintenance Ten Year Plan

Ms. Hoheisel requested approval of the Long Term Facility Maintenance Ten Year Plan.

DISTRICT NO. 834'S LONG TERM FACILITY MAINTENANCE REVENUE TEN YEAR PLAN

BE IT RESOLVED by the School Board of Independent School District No. 834, State of Minnesota, as follows:

The school board of Stillwater Area Public School District No. 834 has approved a long term facility maintenance revenue ten year plan for its facilities for the 2018-2019 school year in the amount of \$ 5,723,500. The various components of this program budget are attached as EXHIBIT A hereto and are incorporated herein by reference. Said budget is hereby approved.

Motion by Member Hoepfner, Second by Member Lehmann, Vote: 7 ayes, 0 Nays, Motion Carried.

E. Other Post-Employment Benefits

The school board continued their discussion from the May 25 and June 22 learning sessions of the district's OPEB liability, use of the trust, use of the general fund and potential to levy for OPEB.

Motion by Member Hoepfner to levy for \$500,000, use \$500,000 from the general fund and 1 million dollars from the OPEB trust; Second by Member Stivland, Vote: 2 ayes (Hoepfner, Stivland), 5 Nays (Lehmann, O'Loughlin, Pearson, Pelletier, Ptacek), Motion Failed.

F. Cafeteria Employees Organization Master Contract 2017-2018 and 2018-2019

Ms. Moen requested approval of the master contract. This organized group has 74 members. The contract allows for 1.5% salary schedule increase and is within the board parameters.

Motion by: Stivland; Second by: Pearson; Vote: 7 ayes, 0 nays, Motion Carried.

G. Revised Human Resources Personnel Report

The human resources personnel report was removed from the consent agenda at the start of meeting. The revision was the addition of an approved leave.

Motion by: Pearson; Second by: Lehmann; Vote: 7 ayes, 0 nays, Motion Carried.

XI. Superintendent and Board Member Updates

A. Superintendent Report

Superintendent Pontrelli thanked Eric Anderson, Kari Larkey, and all of the staff that made the Summer Success program a success. She announced that QPR training is being held on August 17 and the next community mental health meeting is scheduled for September 19. She thanked Cathy Moen and Josiah Hill for their work on staffing for the upcoming school year. She also thanked Carissa Keister and Chris Freichels for an outstanding job organizing the Summer Tuesday events and district participation in the Lumberjack Days Parade.

C. Board Member Reports

1. Mr. Hoepfner reported on the June 22 learning session; requested board members send him dates of when they would be available to work on goals and governance and reported on the June EMID meeting.
2. Mr. Hoepfner read a summary of the outcomes of the board evaluation of the superintendent.
3. Mr. Ptacek reported that the NE Metro 916 open house for their new facility is scheduled for August 1, shared the Talking Points from the last 916 meeting, and distributed an article related to measuring assessments to the board members.
4. Ms. Pearson thanked Annette Sallman and her team for the wonderful community programs that take place over the summer.

5. Ms. Pelletier thanked Mark Drommerhausen and Tony Willger for their quick response to the surface cracks in the tennis courts. She also thanked everyone who attended the June community mental health meeting. Ms. Pelletier invited to attend the Garden of Lights walking tour. Proceeds from the tour will go mental health programming at Oak-Land Middle school. She also thanked her colleagues on the policy working group for getting the policies updated.
6. Ms. O'Loughlin reported that she attended the Education Equity Camp.
7. Mr. Lehmann reported on the negotiations with the SCEA.

XI. Adjournment

The meeting adjourned at 7:24 p.m.

Motion by: Lehmann; Second by: Stivland; Vote: 7 ayes, 0 nays, Motion Carried.

Respectfully submitted, Jennifer Pelletier, school board clerk.